

Public Document Pack

MEETING:	Penistone Area Council
DATE:	Thursday, 1 October 2020
TIME:	10.00 am
VENUE:	Held Virtually

AGENDA

- 1 Declarations of pecuniary and non-pecuniary interests

Minutes and notes

- 2 Minutes of the Penistone Area Council meeting held on 23rd July, 2020
(Pac.01.10.2020/2) (*Pages 3 - 8*)
- 3 Notes from the Penistone Ward Alliance held on 6th August, 2020
(Pac.01.10.2020/3) (*Pages 9 - 10*)

Performance

- 4 Report on the Use of Ward Alliance Funds (Pac.01.10.2020/4) (*Pages 11 - 12*)
- 5 Performance Report (Pac.01.10.2020/5) (*Pages 13 - 66*)

Items for decision

- 6 Procurement and Financial Update (Pac.01.10.2020/6) (*Pages 67 - 76*)

Items for discussion

- 7 Principal Towns (Pac.01.10.2020/7)

To: Chair and Members of Penistone Area Council:-

Councillors Barnard (Chair), Greenhough, David Griffin, Hand-Davis, Kitching and Wilson

Area Council Support Officers:

Matt Bell, Penistone Area Council Senior Management Link Officer
Elaine Equeall, Penistone Area Council Manager
Rachel Payling, Head of Service, Stronger Communities
Peter Mirfin, Council Governance Officer
Cath Bedford, Public Health Principal - Communities

Please contact Peter Mirfin on email governance@barnsley.gov.uk

Wednesday, 23 September 2020

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MEETING:	Penistone Area Council
DATE:	Thursday, 23 July 2020
TIME:	10.30 am
VENUE:	Held Virtually

MINUTES

Present Councillors Barnard (Chair), Hand-Davis, Kitching and Wilson

44 Declarations of pecuniary and non-pecuniary interests

No Members declared an interest in any item on the agenda.

45 Minutes of the Penistone Area Council meeting held on 4th June, 2020 (Pac.23.07.2020/2)

The Area Council received the minutes of the previous meeting held on 4th June, 2020.

RESOLVED that the minutes of the Penistone Area Council meeting held on the 4th June, 2020 be approved as a true and correct record.

46 Notes from the Penistone Ward Alliance held on 13th February, 2020 (Pac.23.07.2020/3)

The meeting received the notes from the Penistone East and West Ward Alliance held on 13th February, 2020.

Members noted that due to the current situation the Ward Alliance had not spent the allocated funds for events that were due to take place. It was suggested that a Ward Alliance meeting be held to discuss the future spend of those allocated funds.

RESOLVED that the notes from the Penistone East and West Ward Alliance held on 13th February, 2020 be received.

47 Report on the Use of Ward Alliance Funds (Pac.23.07.2020/4)

The Area Council Manager provided members with an update on the allocation, spending and outstanding finance within the Ward Alliance Funds. From a total balance of £36,970.05, £35,692.65 remained to be allocated.

Members expressed some concern that only 2 applications had been received, possibly due to the interpretation of the rigidity surrounding the Covid-19 criteria. The Area Council Manager informed members that although the report mentioned match funding requirements, due to the current situation this had been relaxed so any new applications received would not necessarily require it.

It was noted that a virtual Ward Alliance meeting was in the process of being arranged to discuss these issues.

RESOLVED that the report be received.

48 Procurement and Financial Update (Pac.23.07.2020/6)

The Area Council Manager introduced the item referring to services provided by the Supporting Vulnerable and Isolated Older People Services, the Working Together Fund and the Clean and Tidy Service.

Members were informed that Age UK were due to give a full review of the Supporting Vulnerable and Isolated Older People Services to the Penistone Area Council on 4th June 2020, but due to the Covid-19 pandemic this was unable to take place. Members agreed to hold a Workshop to receive this update by Age UK before the next Penistone Area Council due to be held on 1st October, 2020.

Members received an update on the Working Together Fund informing them that the balance of £61,030 still remained as the proposed Workshop to be held in March 2020 to discuss utilising this fund to support young people was unable to meet and that no further applications had been received for this grant to date. Members were informed that the South Pennine Bus Service had finished receiving contracting arrangements at the end of June 2020, although a short extension was granted to carry forward services during the lockdown. Funds to support CAB debt advice service were due to cease at the end of September 2020. The Area Council Manager proposed members may wish to look at the Area Council Priorities and how to use these funds differently from the outcomes of the lockdown.

Members were informed that the new Clean, Green and Tidy Contract commenced during lockdown on 1st April, 2020 by Twiggs Grounds Maintenance Ltd. The Quarter 4 performance report demonstrated satisfactory overall performance. Members noted that the current contract had been flexed to meet the immediate needs during the Covid-19 lockdown period and it is performing as expected during the circumstances.

The Area Council Manager gave an update on the funds available to Ward Alliances, at the start of the 2020/21 financial year £36,970.05 was available to spend against the immediate needs to support the community, only 2 applications had been received so far at a total spend of £1277.40 leaving £35,962.65 to spend against the Ward Alliances Covid-19 priorities.

Following the 4th June meeting recommending that Area Councils review their priorities following the crisis, it was recommended that members hold workshops to discuss how to align the Area Council priorities in aiding the recovery of the Borough and future spending implications.

At the meeting held on 13th February, 2020 members considered the continued use of the Penistone Living magazine with a view to making a decision at the planned meeting on 9th April which was cancelled. Members felt it was important to continue using the magazine as a way of keeping the lines of communication open with residents. Members received an update informing them Barnsley Chronicle had yet to reinstate the Penistone Living supplement which had been put on hold due to the

Covid-19 crisis, this was to be monitored and investigated further and an update would be given to the Area Council at a future meeting.

An overview of the financial situation was given, with £163,225 remaining for distribution in 2020/21 including a cumulative underspend identified from previous years' budgets.

Members discussed, due to the considerable remaining budget, whether following the outcome of the workshop around priorities it would be possible to set up a specific response fund in order to meet identified Covid-19 recovery priorities. The Area Council Manager confirmed that it would be possible to set this up with a small Sub Group to determine criteria and how applications would be judged and act as Panel to oversee applications coming in.

RESOLVED:-

- (i) that the update on procurement activity be received;
- (ii) that a Workshop be held before the 1st October Area Council Meeting to receive an update from Age UK;
- (iii) that members hold a Workshop to consider Penistone Area Council's priorities and future likely spending implications;
- (iv) that support be given to future features in Penistone Living, with a report to be considered by a future meeting of the Area Council; and
- (v) that the current financial position be noted.

49 Performance Report (Pac.23.07.2020/5)

The Area Council Manager introduced the Quarter 4 performance report which included the start of the lockdown period and would be the final report showing the outcomes set as part of the contract with each provider. Members were informed that contracts were unable to be adhered to in the lockdown period so they weren't able to be monitored against set criteria, the report highlighted the changes made to these flexed contractual arrangements.

Members were informed that under the Environment priority no particular issues or concerns had arisen and the provider was still achieving outcomes from activities with businesses and young people involved in such things as design of local environment. Under the Economy priority local spend was still quite high at 90%. The number of volunteer hours was also high with an additional 112 volunteer opportunities being created. It was noted that no new full time employment positions had been created due to there being no new contracts. Members were highlighted to the fact that the Community Car Share Scheme showed particularly high numbers, this was due to Dial A Ride now including journeys that had not previously been recorded. The support to young people was highlighted as needing to encourage new contracts as there were low numbers of young people in volunteering and activities for the under 18s.

The Area Council Manager provided Members with a presentation outlining the COVID-19 recovery planning and outcomes of the impact of the lockdown.

Members were informed of the exceptional community response to the pandemic with 9 networks established plus several smaller groups within the first 3 weeks of the lockdown via groups and parishes. The Area Team had created a good relationship with parishes and had offered support and resources to aid these groups including providing Love Thy Penistone with card readers for shopping trips. Major supermarkets and local suppliers had contributed food donations and Huskar Helping Hands had set up a Just Giving Page to support the community. The larger established groups such as Love Thy Penistone and the Huskar Helping Hands had been able to develop databases, volunteer tracker apps and volunteer protocols for training future volunteers in order to keep them safe. In meeting with these groups a number of issues of concern had been identified in the community such as social isolation, individuals living with financial hardship and mental health issues across all age ranges plus a number of other issues. It was noted that some volunteers had built up relationships in the community and were continuing to link up with people they had befriended. Whilst being proactive out in the Community it had enabled the volunteers to engage with people who may have been too proud to ask for help but who needed it.

Members were informed that Age UK continued to maintain links with community organisations and individuals by providing 417 interventions, engaging 94 older people and utilising 39 volunteers during the Covid-19 lockdown period and taking on 32 new referrals of the most vulnerable members of the community. Moving forward Age UK planned to utilise digital technology such as Zoom and Skype to run some virtual activities for those able to partake. They intended to hold socially distanced chair-based Tai Chi groups, address the increased risk of falls due to reduced mobility resulting from the lockdown and additional mental health support to service users. There was a hope to resume the Men in Sheds sessions once St Andrews Church re-opens.

Members heard how Twiggs had been asked to support BMBC neighbourhood services by providing targeted clean ups and litter picks during the lockdown period and how they had been innovative in maintaining contact with businesses and volunteers providing support to groups by socially distanced meets and holding virtual training to aid volunteers to maintain areas they had taken responsibility for. Moving forward it was noted that Twiggs were continuing to support these volunteers and that the work with Neighbourhood Services would likely cease towards the end of the month. It was reflected that the Area Team had received feedback from the community appreciative of the work carried out and it was noted that there had been an upsurge in new volunteers coming forward resulting in plans to possibly provide equipment for community volunteers to use for the purpose of community work.

Members were informed that Dial advice and information services had fluctuating demands during the period with 126 clients accessing the service compared to 63 last quarter resulting in new volunteer support providing the additional offer of the safe and well checks to known clients. Feedback had revealed that the calls had helped reveal an increase in loneliness and isolation but that the calls had helped alleviate this to some degree.

The CAB service was similar to the Dial service in that it suspended its face to face contact from 24th March and offered support through the advice line and virtual services. Members were informed that on average there were 17 client contacts per quarter, this rose to 51 in this period resulting in the need to provide additional resources by working 5 days in comparison to their contracted 2 half days per month funded by CAB themselves and consequently not maintainable. The Area Council Manager made members aware that this contract ceases at the end of September 2020. There was growing evidence that many people had not yet dealt with their resulting debt from the pandemic and this would likely come to light as organisations started to unlock and recover their debts and bailiffs offices and courts start to open. There had also been an increase in employment advice issues with people asking for advice in relation to claiming benefits for the first time and a predicted increase when the furlough period comes to an end. It was suggested that members may wish to look at this contract as a priority spend.

Members received an update on the South Pennine Bus Transport contract which had officially ended but an emergency extension was granted to the 30th June. It was reported that it had been a lifeline for vulnerable people who felt safer travelling on smaller buses and that it had been utilised so drivers were able to deliver supplies to those shielding. During the lockdown South Pennine had assisted in food bank deliveries and that any surplus food had been offered to passengers. Members were informed that the South Pennine Service was likely to provide a role in the recovery process for the Penistone Area contributing in aiding the elderly and vulnerable to leave their homes and that the number 25 Service would continue as long as it was able to but that no grant requests had been received to date.

Members were provided with an update to the impact on the other Area Council Priorities arising from the Covid-19 pandemic and the next steps for consideration by members. Support to the Local Economy through Principal Town funds was still ongoing for Penistone, and several initiatives have been offered from the main BMBC services in support of business and members will need to consider this when looking at local priorities. Support for young people had been available but this was an area for future consideration by members as part of the review of priorities.

RESOLVED:-

- (i) that a workshop be organised for Age UK, Dial and CAB to provide presentations to discuss outcomes of their provision and services leading into discussions surrounding the new priorities for spending to assist in the recovery process in the area as soon as possible; and
- (ii) that a workshop be organised to provide greater detail on business and economy support as soon as possible.

50 Close of Meeting

The Chair declared the meeting closed.

Chair

NOTES OF PENISTONE WARD ALLIANCE MEETING
Thursday 6th August 2020, Virtual Meeting

1. Present: Cllr Robert Barnard, Bob Blythe, Graham Saunders, Mandy Lowe-Flello, Jonathan Cutts, Ann Walker, Cllr John Wilson, Richard Leech, Cllr David Greenhough

In Attendance: Stephen Miller and Tanya Dickinson

Apologies: Cllr David Griffin, Cllr Paul Hand-Davis, Cllr Hannah Kitching, Barbara Lee, Chrissie Yates, Pauline Ogden, Anne Rusby, Joe Unsworth

2. Declarations of Pecuniary and Non-pecuniary Interest

None

3. Notes of the Meeting Held on 13th February 2020

Approved.

4. To Consider any Matters Arising from the Notes

None.

5. Ward Alliance Finances

Cllr Barnard confirmed Penistone Ward Alliance fund has an allocation of £27,123.68 remaining for the current financial year.

6. Penistone Area Council Update

Cllr Barnard provided an update on work commissioned by the Penistone Area Council and how they are supporting communities during the Covid-19 pandemic.

7. Coronavirus Community Resilience- Report and discussion

Stephen Miller shared the results of a community survey focused on resilience and recovery during the Covid-19 pandemic. Three areas of support where highlighted were the Ward Alliance could offer support:

1. Covid-19 Security- PPE, equipment, social distancing measures, etc.
2. Finance- Community groups and venues who have lost income and potential to earn revenue due to Covid-19
3. Innovation- New ways of working, digital solutions, etc.

Members agreed to be flexible about their current priorities and refocus on the above areas Covid-19 related applications.

8. Any other business

Ann Walker reported issues with overnight parking on parish council car parks and sought advice.

9. Date and time of next meeting

Members agreed that the next meeting would likely be virtual, date to be reviewed and agreed in advance.

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2020/21 WARD FUNDING ALLOCATIONS

For 2020/21 each Ward will have an allocation of £10,000 Ward Alliance Fund.

50% of the funding requires a match-funding element of volunteer time that directly relates to the project in question, or other match funding resources (such as free room hire or donations of goods and equipment). This reflects the fact that the fund is intended to support volunteering and social action in our communities.

50% can be used for initiatives that have no volunteer element – such as the purchase and installation of benches, hanging baskets or other street furniture.

Area Councils have the option to allocate up to £20,000 from the Area Council budget to each of their Ward Alliances. This is discretionary to each Area Council, and Area Council's may also choose not to allocate any funding to ward level.

The carry-forward of remaining balances of the 2019/20 Ward Alliance Fund will be combined and added to the 2020/21 Allocation, to be managed as a single budget with the above conditions.

All decisions on the use of this funding need to be approved through the Ward Alliance.

2020/21 Final Ward Project Allocations**PENISTONE WARD ALLIANCE**

For the 2020/21 financial year the Ward Alliance have the following available budget.

£20,000.00 base allocation
 £16,970.05 carried forward from 2019/20
£36,970.05 total available funding

Project	Allocation	Match funding element of allocation	Non Match funding allocation remaining £18,485.02	Allocation Remaining £36,970.05
Love Thy Penistone Card Readers - Covid 19	£501.40	£4053	£18,485.02	£36,468.65
Craft Club Silkstone - Covid 19 Face Masks	£776.00	£2161	£18,485.02	£35,692.65

Project	Allocation	Match funding element of allocation	Non Match funding allocation remaining £18,485.02	Allocation Remaining £36,970.05
Springvale Community Garden	£2,607.80	£1945	£18,485.02	£33,084.85
Royd Garden Community group	£2,000	£405	£18,485.02	£31,084.85
Wortley Community Church and Notice Board	£1,077.70	£0	£17,407.32	£30,007.15
Thurgoland Bowling Club	£3,626.72	£4,323	£17,407.32	£26,380.43

Penistone Area Council

Penistone East, Penistone West

Working Together for the Penistone Community



Performance Report

Quarter 1

April – June 2020

PENISTONE AREA COUNCIL - PRIORITIES

AND LINKS TO CORPORATE OUTCOMES 2017-2020









Contributing to the following Corporate Priorities and Outcomes:

THRIVING & VIBRANT ECONOMY	PEOPLE ACHIEVING THEIR POTENTIAL	STRONG & RESILIENT COMMUNITIES
Outcomes: <ul style="list-style-type: none"> 1: Create more and better jobs and good business growth 2: Increase skills to get more people working 3. Strengthen our visitor economy 	Outcomes: <ul style="list-style-type: none"> 7: Reducing demand through improving access to early help 8: Children and adults are safe from harm 9: People are healthier, happier independent and active 	Outcomes: <ul style="list-style-type: none"> 10: People volunteering and contributing towards stronger communities 11: Protecting the borough for future generations

COMMISSIONING WORK AND PROJECTS:

Table 1 below provides an overview of all the providers that have been appointed to date to deliver services that address the priorities and deliver the outcomes and social value objectives for the Penistone Area Council.

Table 1:

Penistone Area Council priority	Service	Provider	Contract Value	Contract period
	Clean and Tidy Team	Environmental Services, BMBC	£160,000 18months	1 st November 2015 - 31 st May 2017
	Clean and Tidy extension – 3 days per week/ staff	Environmental Services, BMBC	£10,264	
	DIAL Drop in Service	DIAL	£4275	Working Together Funding – Jan17 to Dec17
			£4395	WTF funding Jan-Dec 2018
			£9700	WT funding Jan-Dec2019 (+1 year extension subject to performance)
   	Additional allocation to ward Alliance	Penistone East and West Ward Alliance	£10,000	June 17 – March 18
		Penistone East and West Ward Alliance	£20,000	July 2018 – March 2019
		Penistone East and West Ward Alliance	£10,000	October 2019- March 2020

<p>THE LOCAL ECONOMY Including Tourism</p>				
<p>HEALTH & WELL BEING</p>	<p>Penistone Working Together Fund</p>	<p>Round 1: Penistone Scouts £8050 Penistone Round Table £11,660 TPT Volunteers £6630 Penistone FM £15,627</p>		<p>Completed Dec 17</p> <p>Dec 17 Completed</p>
<p><i>ENVIRONMENT</i></p>		<p>Round 2: Bumping spaces £19,836 Sporting Penistone £16,230 Penistone youth project £8730</p>		<p>01/04/2017-18 01/04/2017-18 January 17-18</p>
<p>HELPING PEOPLE To connect better</p>		<p>Round 3: Penistone Community Radio Project £19,840</p>		<p>September 17-18</p>
<p>THE LOCAL ECONOMY Including Tourism</p>		<p>Cycle Penistone CIC £5990</p>		<p>Completed March 2018</p>
<p>SUPPORT FOR YOUNG PEOPLE</p>		<p>South Pennine Community Transport CIC £5000</p>		<p>Pilot project Dec 2017</p>
		<p>£6538</p>		<p>Pilot extension to March 2018</p>
		<p>Round 4: South Pennine Community Transport CIC £20,000</p>		<p>Operational costs April 2018–end March 2019</p>
		<p>Penistone FM Young Voices for Penistone £7644</p>		<p>September 2018 –August 2019</p>
		<p>TPT volunteers Station project extension £2890</p>		<p>September – December 2018</p>
		<p>Citizen's Advice Bureau Pilot £2115</p>		<p>6 month pilot April – September 2019</p>

		Round 5: South Pennine Community Transport CIC	£14,000	Support to operational costs April – March 2020
			£3,500 (COVID-19 period)	Contract extension to end June 2020
		Citizen's Advice Bureau twice monthly debt advice drop in DIAL contract (see above)	£3566	Operational costs Oct 19- Sept 2020
HEALTH & WELL BEING	Tackling isolation and loneliness	Age UK	£70,000	1 st January – 31 st December 17
	Contract extension	Supporting Vulnerable and Isolated Older people grant fund Age UK (all 3 lots)	£70,000 (£17,500 17/18 budget, £52,000 18/19 budget) £25,000 Befriending £25,000 group activity £20,000 Provider network £25,000 Befriending £25,000 group activity £20,000 Provider network	12 month extension to Jan 2019 Jan 2019-2020 Contract extensions to all 3 lots to Jan 2021
HELPING PEOPLE <small>To connect better</small>	Penistone Matters Magazine	Penistone Area Council	£3364 Delivery costs £3873 Delivery costs	2017 summer edition Autumn edition 2018
	Penistone Living magazine	Penistone Area Council promotional content	£2664	2 editions 6 page inserts over 12 month 2019-2020

ENVIRONMENT	Clean, Green and Tidy	Twiggs Grounds Maintenance Limited	£98,006.96	1 st November 2017– 31 st October 2018
	Contract extension		£98,007	12 months to 31 st Oct 2019
	Contract extension		£40,836	Nov 2019-31 st March 2020
	New commissioned service contract	Twiggs Grounds Maintenance Limited	£100,000	April 1 st 2020 y1 (+1+1 option)

In addition to BMBC Council priorities the commissioned work also contributes towards meeting Communities Public Health Outcomes which are mapped to Barnsley Council's 2020 vision of:

- Create more and better jobs and good business growth
- Increase skills to get more people working
- Create more and better housing
- Every child attends school and is successful in learning and work
- Reducing demand through improving access to early help
- Children are safe from harm
- People are healthier, happier, independent and active

Public health outcomes for individual commissioned work has been highlighted within the report below.

PART A - OVERVIEW OF PERFORMANCE – FROM 1ST APRIL

2014 –30TH JUNE 2020

The following tables reflect the overview of performance of all Penistone Area Council contracted services and projects (as outlined in Table 1 above) from 1st April 2014 to 30th June 2020. **Figures for this quarter reflect the impact of the COVID-19 crisis and the fact that all contracts have been flexed to accommodate this.**

ENVIRONMENT

Outcome Indicators	Achieved this Quarter	Achieved this year 2020/21	Achieved to date
No of clean & tidy activities which involve businesses	4	4	138
No. of young people making a positive contribution to the design/ maintenance of their local environment	0	0	605
No of people who feel they have the opportunity to influence the design and maintenance of their local environment	0	0	298

THE LOCAL ECONOMY

Including Tourism

Outcome Indicators	Achieved this Quarter	Achieved this year 2020/21	Achieved to date
No. of FTE jobs created and recruited to	3	3	22.5
Local spend (average across all contracts)	96%	96%	95.4%
Volunteer hours contributed (£ value)	£1,985	£1,985	£275,291.79
No. of volunteer opportunities created	39	39	1356
No. people achieving a qualification / accreditation	0	0	152
No. of people receiving training	14	14	975

HELPING PEOPLE

To connect better

Outcome indicators	Achieved this quarter	Achieved this year 2020/21	Achieved to date
No. of community groups supported	12	12	478
No. of new community groups supported	1	1	55
Community car scheme journeys	0	0	850

HEALTH & WELL BEING

Outcome indicator	Achieved this quarter	Achieved this year 2020/21	Achieved to date
No of adult volunteers engaged	39	39	2444
No. of new volunteers	14	14	789
No. of residents and young people receiving advice and support	194	194	1027
No of residents referred to health and advice	3	3	20

SUPPORT

FOR YOUNG PEOPLE

Outcome indicators	Achieved this quarter	Achieved this year 2020/21	Achieved to date
No. of apprentice and placements created and recruited to	1	1	3
Number of people taking up work experience placements	0	0	31
No of Young people engaged in volunteering	0	0	661
No of activities which involve young people under the age of 18	0	0	228

PART B - SUMMARY PERFORMANCE MANAGEMENT REPORT FOR EACH SERVICE

		
    	Satisfactory quarterly monitoring report and contract management meeting.	
	Milestones achieved	
	Outcome indicator targets met	
	Social value targets met	
	Satisfactory spend and financial information	
	Overall satisfaction with delivery against contract	

At its Penistone Area Council meeting on 1st August 2019, members agreed the procurement of a Clean, Green and Tidy service for a 1 year period, (1st April 2020 – 31st March 2021), with an option to extend beyond this for a further one year, plus one year subject to procurement process and budget availability. Twiggs Grounds Maintenance were successful in their application to tender for this service and a contract started from April 1st 2020.

The report below provides a summary of activity for the first quarter of this contract. Due to the impact of the Covid-19 pandemic all contract targets have had to be flexed as delivery outcomes were unattainable. As a result the milestone and outcome indicator target is amber for this period as no outcome measures have been taken. The contract did however as requested provide support to BMBC neighbourhood services during this period which is shown in the report below.

Summary of progress to date.

Achieved Key Milestones

2020/2021 Milestones	Targets
Staff Recruited	April 2020
Attend parish council meetings	TBC
Attend Area Council briefing meeting	TBC
6 month review report Presentation to Area Council	TBC
12 month review report	TBC
18 month review report	TBC

2020 /2021 Activity Intervention Targets

	Q1 Apr- June Target	Q1 Apr- June Actual	Q2 Jul- Sept Target	Q2 Jul- Sept Actual	Q3 Oct- Dec Target	Q3 Oct- Dec Actual	Q4 Jan- Apr Target	Q4 Jan- Apr Actual	2020/21 Year Target	2020/21 Year Actual
No. of Twiggs led social action projects delivered	5	COVID- 19 "Flexing"	10							
Existing Groups/ Parish/ Town Councils supported	10	9	10							
New Community Groups supported	2	COVID- 19 "Flexing"	2							
Activities working with local schools	1	COVID- 19 "Flexing"	6							
Activities working with businesses	4	4	8							
Residents / groups taking responsibility for green areas/ shrub	1	1	5							

beds/ planters										
Number of individual Litter Picks completed	10		10							
Added value projects delivered (no targets set)										

Residents / groups taking responsibility for green areas/ shrub beds/ planters

20/04/2020 – Collected Oregano donation from HBee for use in the community.

20/04/2020 – Gilbert Hill, Langsett Planted Oregano which was donated by HBee+ into the incredible edible bed.

Achieved Outcome/ Outcome Indicator Targets

Outcome Indicators

Outcomes:

- *Creating a well maintained, clean, safe, well presented and welcoming physical environment*
- *Local communities involved in ensuring areas are kept clean and litter free*
- *Reduction in levels of littering and dog fouling*
- *Residents/community groups taking responsibility for green areas/shrub beds/planters etc.*
- *Increase skills and work experience at local level*
- *Increase the number of people engaged in volunteering activities in the community*

	Q1 Apr- June Target	Q1 Apr- June Actual	Q2 Jul- Sept Target	Q2 Jul- Sept Actual	Q3 Oct- Dec Target	Q3 Oct- Dec Actual	Q4 Jan- Apr Target	Q4 Jan- Apr Actual	2020 /21 Year Target	2020 /21 Year Actual
No. of new adult volunteers involved in Twiggs led social action projects	10	COVID -19 "Flexing "	20							
No. of new young people volunteering		COVID - 19 "Flexing "	5							

Total Number of Adult Volunteers involved in Twiggs Led volunteering opportunities		COVID-19 "Flexing"								
Total Number of Young Volunteers involved in Twiggs Led volunteering opportunities		COVID-19 "Flexing"								
No. of events assisted which supports the visitor economy	0	COVID-19 "Flexing"	0							
Volunteers Recruited and Trained	5	COVID-19 "Flexing"	5							
Volunteer Hours supported		COVID-19 "Flexing"								
Number of Secondary Schools worked with	0	COVID-19 "Flexing"								
Number of Primary Schools worked with	1	COVID-19 "Flexing"								
Number of School pupils involved in environmental projects		COVID-19 "Flexing"								
Number of local businesses worked with		COVID-19 "Flexing"								
*No. of black large sacks of rubbish collected(no targets set)		COVID-19 "Flexing"								

Achieved Social Value Objectives




	Q1 Apr- June Target	Q1 Apr- June Actual	Q2 Jul- Sept Target	Q2 Jul- Sept Actual	Q3 Oct- Dec Target	Q3 Oct- Dec Actual	Q4 Jan- Apr Target	Q4 Jan-Apr Actual	2020/21 Year Target	2020/21 Year Actual
No. of FT jobs created and recruited to	3	3	0						3	3
No. of new apprentices employed	0	1	0						0	0
No. of work experience placements	0	COVID-19 "Flexing"	0						0	1
% spend in Barnsley	95%	95% +	95%							


Hot Spot Areas

Support given to BMBC neighbourhood services during lockdown , targeted to the following areas:



Penistone	Date	Bags of Litter	report
New Road	23/04/2020	0	No Litter
	07/05/2020	0	No Litter
	3/06/2020	0.5	Little Litter
Sheffield Road	23/04/2020	1	Litter Only
	3/06/2020	0.5	Little Litter
Silkstone Lane	23/04/2020	1	Little Litter present
	7/05/2020	0.5	Little Litter present
	3/06/2020	0.5	Little Litter

Black Lane	3/06/2020	0.5	Little Litter
Carr Lane	23/04/2020	1	
	3/06/2020	4	
Halifax Road	23/04/2020	3	Fly tipping (3 sacks of waste and hoover) removed, strimmed grass, photos taken
	7/05/2020	0.5	Little Litter present
	3/06/2020	0.5	Little Litter
	19/06/2020	4	Build up of litter
West wood New Road	23/04/2020	1	
	30/04/2020	8	
	7/05/2020	28	Much of the litter looks to have been there for a long time
			Litter Pick and fly tipping removed
	11/05/2020	22	Litter Pick and fly tipping removed (chair parts). Truck driver seen to throw litter from vehicle whilst we worked in the area
	13/05/2020	8 4	
	15/05/2020	0.5	Reported crates blowing around the area causing danger.
	28/05/2020		
	4/06/2020	0.5	Little Litter
	10/06/2020	8	Litter Build up
Woodhead Road (up to Sheffield Boundary only) Wortley	1/05/2020	3	Woodhead Road (up to Sheffield Boundary only) Wortley sacks of litter cleared from the road sides on Woodhead Road, Tankersley

	5/05/2020	1	Litter pick and fly tipping removed
			
Carrhead road (bt Pilley and Wortley)	5/6/2020	4	
Cat Hill	5/06/20	0.5	Little litter
New Road, Pilley	P il l e y 23/04/2020 07/05/2020	1 0	- No Litter
Tankersley Lane, Tankersley	4/06/2020 10/06/2020	0.5 0.5	Little Litter Little Litter
Ben Bank Road, Silkstone	17/04/2020 05/06/2020	0.5 2	Little Litter Flytipping -

Church Street, Cawthorne	17/04/2020	0	No Litter
	5/05/2020	0	No Litter
	10/06/2020	0.5	Little Litter
High Street, Penistone	17/04/2020	0	No Litter
	3/06/2020	0.5	Little Litter

Selection of Additional work identified and tackled independently

Stainborough Park Drive, Stainborough

Tidied the bench area, retouching up the paint. Cleared away moss, leaves and weeds and cut back the prickly Hawthorne



Forge Lane, Wortley

Reinstating/ widening the narrowing pavement and removing self-sets and branches encroaching the pavement. Green waste utilized to even the uneven surfaces and create a wildlife habitat



Colt Lane, Thurgoland

Bench Restoration including repaint and tidy of the area surrounding.



Wentworth Business Park

Cutting back brambles and tree branches overhanging onto the footpath, Footpath scraped and cleared, Litter Picked - 4 bags of litter removed.



Thurgoland Hall Lane, Thurgoland

Completed the last section of footpath, weeding, cutting back, hedge cutting and scraping. Clean and tidy finish.



Gilbert Hill, Langsett

Planted Oregano which was donated by HBee+ into the incredible edible bed.



Finkle Street, Thurgoland

Cutting back the overgrowth, brambles and grass, to uncover the hidden wall and widen the footpath for pedestrians. 1 bag of litter waste removed



Penistone St Johns Primary School, front of school footpaths
Hedge cutting to ensure the footpaths remain accessible for pedestrians.

This area has been targeted with volunteers in the past, however due to restrictions required independent working to maintain. ¼ bag of litter removed from the area



Huddersfield Road

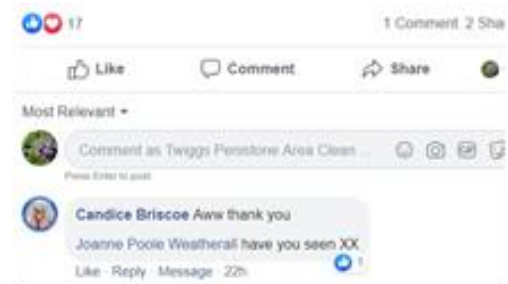
Grass Cutting and Strimming, small amount of litter cleared.
Care taken to leave daffodils undamaged.



Windermere Road, Incredible Edible Bed area Grass
Cutting and strimming around the edges



Incredible Edible Sheffield Rd, Penistone. Grass trimmed, litter removed and weeding



High Hoyland Lane

nice finish after a tidy around the bench and sign at High Hoyland Lane, areas left for rewilding.



Manor Park, Silkstone

It was evident the grass had been cut in this area, but it still looked a untidy. In passing we stopped by and gave it some extra attention. The little finishes made a great difference. 0.5 bag of litter removed from the area



Barnsley Road, Hoylandswaine

A. natural path had developed to the bench at top of this road in Hoylandswaine and local people have commented that they like the re-wilding which we have introduced to the area. So we just gave it a little tidy up leaving a natural look for the wildlife to thrive.



Wentworth Way Tankersley

Working around Wentworth business park, 10+ bags of litter cleared from the area to support our fantastic volunteers from the local businesses here. We also displayed a sign to advise people that the area is maintained by volunteers.

The social media attention attracted Barnsley Chronicle who published a positive write-up regarding the work carried out here. 10 bags of waste removed.



Barnsley road/ Haigh Lane, Hoylandswaine

Restoring these well used seating areas, weeding, cutting back, brushing, sanding and finished off with a fresh coat of paint. 1 bag of litter removed from the area



High Hoyland Lane

Restoring the seating area, cutting the grass, clearing 1 bag of litter, then prepping and repainting the bench to finish off.



Donna Lamb That looks awesome. I'm not from this area but you're doing a great job. 🍀🍀🍀

Like · Reply · Message · 23h



Kath Kelly They look lovely! 🍀 1

Like · Reply · Message · 23h

Mortimer Road, Penistone

Our team identified over grown self-sets at the base of the Elm Tree so they cut them off leaving a tidy finish. The area is much safer now.



Jonathan Walker Good job - thank you. You do an excellent job in your neighbourhood 😊

Like · Reply · Message · 3d



Roy Glover Good thoughts well done 👍👍👍

Like · Reply · Message · 6d



Eastfield Avenue (leading to the TPT entrance), Penistone Removed moss, silt and weeds along the pavement leading to the TPT entrance.



Watermeadows Park, Penistone

Brambles, weeds, leaves and silt cleared from the steps which are the access down to Watermeadows Park. The handrail is now accessible to use to support people needing extra support walking on the steps.



Groups supported

Following our advice and suggestions, volunteers have adopted alternative methods of communication via FaceTime to see locations, discuss plans and see demonstrations. As this is the method we have used including email, messages, WhatsApp and phone calls, volunteers have used the methods to remain in contact. Active volunteers have continued to contact Twiggs with questions and seeking advice. Some have provided updates about progress being made and sending positive feedback.

Communication has been quieter than usual, and because people are not requesting help as they have been isolating and majority of community projects are on pause. Groups, even before full lockdown canceled events planned. The feedback received is that currently many volunteers are afraid to leave the house and afraid to send out the wrong message if they do.

Active Groups

These groups have used our recommended activities for daily exercise and have worked alone or with a household member (Government advice applied)

- Team Green Moor
- HB+
- Oxspring Parish Council
- Royd Community Garden
- Saunderson Gardens Residents Association

Selection of work supporting groups

Oxspring Parish Council

The volunteers at Oxspring Parish Council reported a problem after someone has had a camp at Bower Dell and left behind a mess. It's normally something they would clear up but the volunteers are mostly of an aging generation and shielding due to COVID-19



29/04/2020 – We attended to tidy up where a bonfire and antisocial behavior took place. 2 bags of litter cleared from the area, inc. cans and bottles by the river. We then delivered a donation of plants for the car park. We hope this cheers local residents up after the vandalism and antisocial behavior in the village.

We received positive feedback from the volunteers.

Team Green Moor

A section of brambles cleared. Area left to enable volunteers to rake and dig out the roots and prepare for planting. We also delivered 15 Hazelnut Trees, which were donated by Saunderson Garden Residents Association. Due to COVID-19 our regular meetings have been cancelled, therefore we continue to check up on progress and ways we can support the group independently via telephone.

Assisting volunteers to cut the grass in the village, working at a safe distance. As the group cut the field and greens, we maintained the delf footpaths. Making the footpaths wider to ensure pedestrians can socially distance from others passing



HBee + Hoylandswaine Village Hall

Speaking at a distance through the window due to COVID-19 restrictions. The members reported that they are using the activities for their daily exercise. We advised on short activities which could be carried out and make progress during these difficult times. We delivered spirals and canes, which had been donated by Saunderson Garden Residents Association. Following our advice regarding plant sharing across groups, a "plant share day" has been arranged at the church.

We have continued to offer guidance to aid improvements. Such as encouraging the production of the incredible edible sign, and supplying materials and advice for the wildlife boxes.



Helen Ibbotson It looks fantastic, massive thanks to everyone involved helping to improve our lovely community 🙌😊

Like · Reply · Message · 1d

Millhouse Green community Association

Cutting the grass to support the group maintaining the garden during the lockdown. The group had approached businesses to support, but the job had become too big for them to take it on. We left the site much more maintainable, which encouraged a local gardener to take on the job moving forward at an affordable cost for the group. Volunteers attended in advance to move chairs and tables in preparation for our work.

The tennis courts were much quieter which meant it was safe for our team to carry out the work at a safe distance from other people. We reinstated the steps to make them more accessible for users, they look so much better for it. Whilst the team were there they also cut down bramble etc. which was blocking the view from the tennis court.



Roy Glover Well done twiggs 🙌🙌🙌

Like · Reply · Message · 20h



Vicky Surgenor Thank you all so so much! Honestly, I suffer with Fibromyalgia, and getting it back on track with 3 kids in tow was going to be an enormous (painful) challenge. Your hard work means more than I can put into words, and I'm so grateful! Thank you so much from all of us at MGVCA.

Like · Reply · Message · 21h



The Marketeers – Penistone Market Barn

Trimming the grass and overgrowth to the back of Tesco and clearing weeds from the pavement. These small improvements prevent litter from blowing and becoming trapped beneath, the Marketeers can then easily and more quickly clear the litter.

The Marketeers and extended individuals who clear litter from the Centre have encountered a sudden increase in litter and antisocial behavior. The littering has recently extended from the Market Barn and has moved to the Skate Park, playground and car park behind Tesco. As soon as the litter was cleared, it quickly reappeared making it difficult to manage. We supported The Marketeers to boost the process and help get back on top of things.

15 large sacks of litter collected.



Men in Sheds

2 Grandchildren from Team Green Moor have painted the blue hearts made by Men in Sheds to symbolize the re-wilding areas in the village.



Springvale Community Garden

Paid a visit to Springvale Community Garden to see how they are managing with things during the COVID 19 pandemic. They have said that they are behind and have had a big financial loss. We are going next week to help get the garden back in working order, sticking to government guidelines whilst carrying out the work.

Joining up with Springvale again as they are back open with COVID 19 precautions in place. We received a very warm welcome by all the volunteers. We supported them by cutting the grassed areas and trim the areas a lawn mower doesn't reach. It is good to be able to safely help volunteers again.



Businesses Supported

Oxspring Sports Club

Socially distanced demonstration to show a volunteer the best locations for planting and best practices. Delivered to the volunteers driveway for him to care for through COVID-19 restrictions. 50 Black Thorne, 10 dog rose from Saunderson Community Garden, and 3 cuttings from our team.



Wentworth Business Park - Tankersley

Wentworth Business Park

Cutting back brambles and tree branches overhanging onto the footpath, Footpath scraped and cleared, Litter Picked – 4 bags of litter removed.

Spar Penistone

Tidying the the grass and weeds behind Spar Penistone to support them with their weekly litter pick of the pathway and car park.

Bank View Café, Langsett

This location is litter picked regularly by members of Staff from the Café. A tidy up of the area was carried out leaving a clean finish.



The public health outcomes this contract has helped to achieve:

Improving the wider determinants of health	
Objective 1: improvements against wider factors which affect health and wellbeing and health inequalities.	
1.16	Utilising outdoor space for exercise and health reasons
1.18	Social isolation
Health Improvement	
Objective 2: people are helped to live healthy lifestyles, make healthy choices and reduce health inequalities	
2.13	Proportion of physically active and inactive adults

	Satisfactory quarterly monitoring report and contract management meeting.	
	Milestones achieved	
	Outcome indicator targets met	
	Social value targets met	
	Satisfactory spend and financial information	
	Overall satisfaction with delivery against contract	

On the conclusion of the commissioned service to address the needs of isolated and vulnerable older people in the Penistone East and West area, delivered by Age UK 2017-2018, Penistone Area Council identified there was a need for further work to ensure a more sustained approach in the longer term. At the Penistone Area Council meeting 19th July 2018 , it was agreed that £70k was made available from 2018/9 Penistone Area Council fund allocation to set up a 'Supporting Vulnerable and Isolated Older People Fund' (SVIOP). This grant is awarded in 3 lots to address specific needs. Age Uk were successful in their grant applications for all 3 lots of this fund and this is the report for the last quarter of the initial 12 month grant funding to January 2020. At the Area Council meeting on October 3rd 2019 a decision was taken that although the the SVIOP grants are making a good impact, benefit would be gained from extended delivery for a further 12 months to allow much of this work to complete and embed. The report below provides an update to the second quarter of this extension period and includes information on how the contract flexed in order to meet the needs of the older and vulnerable during the covid-19 crisis period.

Age UK Barnsley- Penistone Social Inclusion Project

Introduction

This report is for the Penistone Social inclusion Project that aims to address loneliness and social isolation among older people in the electoral wards of Penistone East and Penistone West and it covers the period from 1st April to 30th June 2020. Penistone Area Council has awarded funding from the Supporting Vulnerable and Isolated People Fund 2019/2020 and this is in 3 separate lots. The delivery team from Age UK Barnsley is Karen Dennis who works to develop group activities and Sharon Haggerty who works with individuals at risk of social isolation and they are supported by Jane Holliday, CEO of Age UK Barnsley who is responsible for managing the contracts.

Due to the outbreak of the COVID-19 virus many core activities have been suspended since the middle of March until further notice. However, the SIW's have been providing a COVID-19 support service to older, vulnerable people in the community. Further detail is provided in this report.

Service Promotion and Activity

Although some of our usual communication methods have not been available, for example, the activities, events and groups which have not been taking place, we have been able to maintain our links with community organisations and individuals to promote the support we are able to offer throughout the period of the Covid 19 virus.

This has been backed up by the Age UK Barnsley communication plan which includes a Facebook campaign to keep the general public, service users and partner organisations and agencies updated on the services we are continuing to provide.

Coronavirus update

Due to the current restrictions imposed by the Government, all contact has been restricted to telephone support since the middle of March. The SIW's and volunteers continue to support isolated older people by making telephone welfare calls to have a chat and listen to any worries to people may have concerning the current situation. Furthermore, a spreadsheet has been set up to provide details of any vulnerable adults whose support network is disrupted due to coronavirus can be supported with basic shopping needs and collection of medication. This is currently being co-ordinated between Age UK Barnsley main office and the SIW's working in the Penistone area.

Summary of involvement across the grants

2020	Quarter 4			Quarter 1			Quarter 2			Quarter 3		
	Existi ng	Ne w	Tot al	Existi ng	Ne w	Tot al	Existi ng	Ne w	Tot al	Existi ng	Ne w	Tot al
Volunteer Hours	435	503	938			147*						
Total no of volunteers in all roles across all 3 Lots	58	6	64	25	14	39						
Total No of interventions with service users			177			417						
Total no of older people engaged across all 3 Lots			97*			94*						

* Volunteer hours are lower than normal because visits are now via telephone and tend to be a shorter duration than face to face, however, the number of interventions have increased because some volunteers have made more phone calls during lockdown. This figure also includes volunteer shopping trips.

* The total number of older people engaged across all 3 lots includes 25 existing individuals plus 32 new referrals that have been made due to the Covid 19 lockdown restrictions and some of these may be only temporary service users until lockdown has been lifted completely. The figure also includes service users who are members of groups who have continued to be engaged by phone.

LOT 1: Social Action and Volunteering

Under this grant we have provided 25 hours of staff time per week supporting this project and this is made up of 18 hours of Social Inclusion Worker and 7 hours of Information and Advice Worker time.

Referrals

Age UK Barnsley has received 32 new referrals in this quarter for the Penistone area, requesting support during lockdown and these have come from the following sources:

- 4 from Penistone Area Council
- 2 from the Social Prescribing Adviser
- 7 have been identified by Age UK Barnsley staff

- 19 have responded to Age UK Barnsley's posts on Facebook, however, it should be noted that some of these have been as a result of a family member or friend, passing on the information

The 32 new referrals have come from the following areas:

Penistone	6
Oxspring	3
Millhouse Green	3
Crow Edge	3
Dunford Bridge	1
Hoylandswaine	1
Silkstone	5
Pilley	1
High Hoyland	1
Cawthorne	2
Tankersley	1
Thurgoland	4
Hood Green	1

Volunteers

Two volunteers have left the project during this quarter; one has moved out of the area and the other has stepped down for personal reasons so there are now 24 existing volunteers working with individuals. Some volunteers who were involved in supporting group activity have been reassigned to help with shopping and making welfare phone calls.

Furthermore, in response to the Age UK Barnsley message on Facebook, 10 more volunteers responded to offer temporary support during the lockdown period. So far, we have utilised the help of 4 of these volunteers who have helped with shopping and befriending. Due to the number of other support groups that have been set up in and around Penistone we have not utilised some of the other volunteers, however, they are available as needed.

During this quarter existing and new volunteers have provided the following support to the 32 new referrals as follows:

- 81 befriending calls
- 93 shopping trips
- 8 prescriptions collected
- 3 pensions collected for service users

N.B. the above interventions are in addition to the regular interventions reported each quarter that are shown on the table.

Feedback received

1. "It's just so lovely having someone to talk to, since lockdown I don't see anybody and the days can be long. I've now got something to look forward to because I know someone is going to call me, thank you, it's made such a difference."
2. "I can't thank Age UK enough, without you I don't know how I would have got my mum's shopping because I couldn't get an online slot for her. Living down south has meant I couldn't visit so your help has lifted a great weight off my shoulders, thank you".

Service Users

Sadly, 2 service users have passed away during this quarter and 1 has moved into a care home. Volunteers have helped 5 of service users to celebrate their birthdays during lockdown by sending cards, baking and delivering cakes (at a social distance), the youngest being 82 and the oldest being 93.

Complex issues

Most of our service users have shown a great deal of resilience throughout lockdown, however, there have been some who have found it difficult and these have been service users who do not have any immediate family. It is a common occurrence in elderly people that they think they can cope and take pride in saying so when asked how they are doing. It is only when our volunteers have conducted befriending calls and built up a relationship of trust, that it has become apparent that help and intervention is required; here are a couple of examples:

Example 1

Service user A lives alone in independent living accommodation and has no living relatives. An Age UK Barnsley volunteer shops for her each week and it became noticeable that the lady struggled to walk and had other health issues. Furthermore, it was apparent that the apartment had not been cleaned since lockdown began and this was a cause for concern in terms of potential trip hazards and environmental health issues. The warden of the complex has been working from home since lockdown and although she has the facility to contact each resident via intercom each day, she was unaware of any underlying issues with individuals. The SIW contacted the warden and this resulted in a visit from social services so that support options could be discussed, a visit from the doctor to address the health issues and contact with the cleaner who is now going to do a deep clean of the apartment.

This is a typical example of a service user who was living in her own 'lockdown bubble', completely oblivious to her own needs and the fact that help was there. Interventions were put in place so the lady received the level of support appropriate for her, whilst still maintaining the independent living she wants.

Example 2

Service user B is 80yrs old and lives alone in a fairly remote part of the ward. He requested a befriending service as all activities he usually attended had stopped due to lockdown and he missed companionship and conversation. During a befriending telephone conversation, it became evident that there was a potential safeguarding issue as well as other issues that required urgent attention. As a result of productive collaboration between Age UK Barnsley and Penistone Area Council, specific support measures were set up to address the issues that had been identified and this also involved engaging a community safety officer, the victim and witness support service and Berneslai Homes. Ongoing monitoring is now in place as well as regular befriending calls.

General wellbeing

As previously mentioned, most service users have coped positively with lockdown and have tried to make the most of it. However, there are service users with varying degrees of dementia who have found it particularly difficult. For example, some don't understand why staff and volunteers can't go into their home or take them on outings and don't fully comprehend the dangers of catching the virus. Suddenly, their face to face contact and involvement in activities has stopped and this has affected their confidence and sense of

purpose; in some cases relatives have reported a dip in their mood. Others have become overly anxious about the virus and wonder if things will ever get back to normal. These service users need reassurance from our volunteers and in some cases, additional phone calls have been put in place to help them try and stay positive.

Another common issue that has come to light is reduced mobility which can affect a person's mental health. Some of the service users we support used to attend exercise classes such as Tai Chi and chair-based exercise which have been suspended and they have said that it has begun to affect their general mobility. One lady who has a problem with her hip says she used to walk to Tesco with her next door neighbour and the fact that she was up and moving, helped her hip joint; she is now housebound and her hip is getting worse. The knock-on effect of this is that she is now worried that she will never get herself back to her previous level of mobility and has begun to feel anxious. Many of the service users in the Penistone area are aged over 80 and have been in isolation for over 12 weeks now, so the issue of mobility has become commonplace.

Wellbeing boxes

With the help of the probation service, over 60 care boxes have been issued to service users on our vulnerable list in Penistone and the surrounding areas. The boxes included basic shopping essentials, a mindful activity pack and a couple of treats. Here are some of the comments received from people upon receipt of their box:

"I'm over the moon with my box, it was a bombshell when the van pulled into the yard. Thank you very much for thinking of me, the stuff will keep me going for ages".

"Thank you so much for the food, it's my birthday and it was a lovely surprise - also, message from daughter who lives away, "Mum has told me she received a food parcel from AgeUK, I would just like to say thank you".

"Oh my goodness, I was overwhelmed, the parcel was very impressive and full of top quality things. It was very thoughtful and I am very, very thankful".

Information and Advice

As in previous quarters we have provided 7 hours per week of Information and Advice Worker time. At each home visit, or benefit check undertaken, the client's financial situation is discussed, including looking at fuel poverty, eligibility to Warm Homes discount etc. Follow up work has been completed with 10 existing clients. This includes finding out the outcome of benefit work previously completed and identifying and carrying out further benefit work as necessary.

The total estimated gains through benefits for the period is £41,422.16

A total of 14 new service users have been received of which 2 are male and 12 female.

In addition to these 14 there are 3 whose benefit work will take place in the next quarter.

The majority of service users in this quarter are in the 80-89 yrs age group, closely followed by the 70 – 79 yrs age group.

Type of advice given - benefits 8, social care 3, housing 3, other 3.

7 advice sessions have been formally booked by appointment and delivered by telephone.

In the Penistone area, 5 clients had work carried over from last quarter as their home visits had been put on hold due to Covid 19. This was all benefit work and each was carried out by way of telephone appointment. All the advice work is done currently over the telephone, or occasionally via email.

3 clients have been referred to the service this quarter where the benefit work will take place next quarter, so all their figures will be included next quarter.

At each home visit, or benefit check undertaken, the client's financial situation is discussed, including looking at fuel poverty, eligibility to Warm Homes discount scheme and any other appropriate scheme. This would have been a minimum of 7 clients this quarter with completed benefit work over the telephone.

Additionally to these, follow up work has been completed with 10 existing clients. This includes finding out outcome of benefit work previously completed and identifying and carrying out further benefit work as necessary.

Community Car Scheme

The last recorded journey was on 16th March after which the service was suspended until further notice due to COVID-19.

Lot 1 Milestones	To be achieved by
First Quarterly Report (Q4)	April 2020 ACHIEVED
Project evaluation process undertaken to determine potential future needs for the area and suggested ways to address these.	January – April 2020. Findings complete by May 2020. Presented to Area Council June 4 th 2020 ACHIEVED
Volunteer recruitment and training	Ongoing
2 nd Quarterly Report (Q1) to include plans for future provision, potential for funding and sustainability beyond current grant contract	July 2020
3 rd Quarterly Report (Q2), Volunteer Review. Applying for grants etc, future funding sources	October 2020
4 th Quarterly Report (Q3). Final project report highlighting any future potential delivery beyond the scope of the existing grant.	January 2021

Lot 1 Outcomes and Indicators

Outcome Indicators	Q4 Target	Q4 Actual	Q1 Target	Q1 Actual	Q2 Target	Q2 Actual	Q3 Target	Q3 Actual	Project
Wellbeing Measure (WEMWBS)	No targets for this. Reported via narrative report and to include explanations of scores. Measured at outset of intervention and at exit points.								Average increase
Loneliness Measure (UCLA)									Average decrease
Number of existing service users 1:1	No target	24	No target		No target		No target		
Number of new service users 1:1	3	2	3	32*	3		3		12
Number I&A Service Users	10	13	10	14	10		10		40

Community Car Journeys	50	124	70	Suspended	85		85		290
Afternoon Outings	3	4	5	Suspended	6		6		20
Number Volunteers <i>Existing , active volunteers</i>	18	26	4	24**	5		5		32
Number of new volunteers ; <i>Includes befrienders/good neighbours/car drivers</i>	2	2	2	4***	2		2		8
Safe home referrals	No target – recorded for information								Number recorded

*** This figure represents the 32 new referrals received due to Covid 19 lockdown and who may be temporary**

**** This figure shows a reduction from Q4 to reflect 2 volunteers who are no longer active**

***** This figure represents the 4 new volunteers who have been active during Covid 19 lockdown and who may not continue afterwards, a further 6 volunteered but have not yet been utilised.**

Lot 2 – Community Activities

Activity Club

Due to Covid-19 and the social distancing restrictions imposed, we have not been able to plan or take part in any social activities and have therefore, introduced the home activities club. Everyone on the vulnerable list was given the option to take part and were able to choose up to 3 activities from the following list:

- **Arty Party** – everyone taking part would be issued with a sketch pad, adult colouring book, watercolour pencils, eraser & Pencil sharpener and encouraged to take part in challenges set each fortnight. Photographs can be taken of their art work and sent to Age UK Barnsley, who will award a prize for the best picture in each category.
- **Crafty Crafters** – Each fortnight, participants receive a kit with everything needed to make a straightforward craft project. Photographs can be taken and submitted and will be made into a mural that will go on the wall in the Age UK Barnsley Resource Centre.
- **The Pudding Club** –for a period of 8 weeks each participant receives a dessert from a local supermarket which they must eat and score out of 10, recording their comments on the sheet provided. The retailer of the dessert that scores the most points receives a certificate explaining they are officially Age UK Barnsley's Age Friendly Best Pudding!

- **Wildlife in your garden** –each participant will be sent a pack of seasonally appropriate bird food, a feeder and list of animals, insects and birds to look out for over the next 8 weeks. Photographs may be taken and sent to Age UK Barnsley who will display the best ones on Facebook and in the Resource Centre.
- **Readers Club** – each participant will be delivered 2 books which they read and score out of 10 and leave feedback on the sheet provided. Books will then be swapped for new ones and as the books go around, different people will be able to read other people's thoughts about the book they are reading
- **Write for fun** – each participant receives a writing pad, pen and stamped addressed envelope and asked to write a short story or poem about some aspect of self-isolation. The best story/poem on that subject will receive a prize and their work displayed in our Resource Centre
- **Puzzlers and Quizzers** – each participant receives a pack of puzzles including crosswords and word searches to help keep their mind active. There is also a jigsaw puzzle of either 500 or 1000 pieces to complete at leisure and a fortnightly quiz.
- **Foodies** – every fortnight for 8 weeks, participants will receive a recipe along with all the ingredients they need to make a tasty dish for up to two people. Photographs may be taken of what has been made, along with their tried and tested recipes which will be put into a book and shared with others who have taken part.
- **Gardening Club** – each participant will get a kit to grow a colourful trough of bedding plants or a grow bag with tomato plants. They will receive instructions from a local expert in how to care for their plants. Photographs of what they have grown may be taken and displayed in the Resource Centre.
- **Exercise Club** – A member of Age UK Barnsley staff will contact each participant to discuss the sorts of exercise that would suit their needs and find out what they want to achieve. Each person will then be sent a sheet with sample exercises, or be directed to online resources, both designed to help keep balance and prevent falls. Staff will keep in weekly contact with each person to encourage them to meet their targets.

Since 9th June volunteers have delivered the following:

- 6 Arty Party packs
- 8 Write for fun packs
- 6 Foodie recipes and ingredients
- 2 Exercise sheets
- 3 lots of books for readers club
- 36 puddings for the pudding club
- 10 gardening kits
- 11 puzzlers and quizzes packs
- 7 wildlife in your garden kits

The activities club has been very well received within Penistone and surrounding areas and the following comments have been received:

"I would like to say a big thank you for these activities for my Mum, they couldn't have come at a better time. The carers have started her off on the colouring, it's just perfect"

"Thank you for my pudding, it was blooming marvellous. My carers made it for me yesterday but don't tell my daughters!!"

"I really can't believe AgeUK Barnsley are doing all of this. First the care box, now this, I feel really special and looked after"

"Well I can't believe it, what a fantastic thing you are doing, these activities will keep me going for ages, thank you"

Focus on smaller communities

Pilley

The Healthy Life group has been suspended until further notice. The SIW has maintained telephone contact to offer support where needed. However, all group members have family and/or friends who have supported them. Additionally, there is a strong level of community support.

Wortley

This group has been suspended until further notice. Again the SIW has maintained telephone support and none of the group members have required any additional support. There is a strong village support network in place through friends, neighbours, village shops and the church.

Crow Edge, Carlecotes, Dunford Bridge

The SIW had maintained telephone contact with the 6 people in the new group. There have been 3 new referrals to the 1 to 1 service in this period from Crow Edge and 1 from Dunford Bridge which have been supported by the SIW for individuals.

No group activities have taken place in this quarter since the suspension of services from 18th March.

Activity	Frequency	Locality	
Tea & Chat, Weavers Court	Monthly	Penistone	SUSPENDED
Healthy Life Group	Weekly	Pilley (Tankersley Welfare Hall)	SUSPENDED
Wortley Afternoon Social	Weekly	Wortley	SUSPENDED
Tai Chi for over 50's	Weekly	Penistone	SUSPENDED
Craft Session	One-off	Penistone	SUSPENDED

Men in Sheds

All meetings have been suspended until further notice. The SIW has remained in contact with the members and has set up an email group to share news and information from the UK Men's Shed Association. A lathe has been donated by a deceased member's family and one of the steering group took charge of arrangements to pick it up and store it until the shed is able to re-open.

As the Covid 19 restrictions have continued, ideas are currently being discussed to involve the members in small projects that they can work on at home so that they can maintain a sense of purpose and identity as a group member.

Penistone Pen Pals

The second batch of letters from Penistone Grammar School were almost ready for collection when the school had to be closed due to COVID-19. The SIW has been in contact with the school to try and get these letters to circulate to the older people but has had no success due to the sixth form student who is co-ordinating them not being available. This project will resume as soon as the school re-opens.

Barnsley U3A

None of the groups are meeting at present but 5 members are meeting informally as friends to chat and play crown green bowling.

The West Africa discussion group has finished and the group leader will just run one Penistone history group when activities resume. Patchwork projects have a WhatsApp group to “show and tell” and keep in touch with each other. Crafty chat, the art group and MOTO will start meeting at the scout hut as soon as they are allowed.

The Barnsley U3s membership co-ordinator usually runs a monthly drop-in at St. John’s Community Centre which has been suspended. However, she has heard that the organisers of the Penistone country market is meeting in the first week of July to discuss if it would be viable to open up. If they do, then she will consider starting the drop-in session again from September as that is when their members’ magazine ‘The Buzz Magazine’ is due out. The country market attracts a lot of footfall and many members pop in to shop and to pick up their magazine at the same time. It’s also a good opportunity to attract new members.

Planned activities

Planned activities remain uncertain due to the COVID-19 lockdown. Once restrictions have been lifted we will re-organise all meetings and events that had to be cancelled. This includes an official launch of Men in Sheds, setting a new date for the Love Later Life event and we will also set a date for the Winter Warmth and Wellbeing event in autumn. We would normally be arranging summer events and afternoon teas but again these are on hold for the time being.

Lot 2 Milestones	To be achieved by
Quarter 1 Report completed	April 2020 ACHIEVED
Men in Sheds formal Launch	January 2020 POSTPONED – DATE TBA
Love Later Life Event	May 12 th 2020 POSTPONED – DATE TBA
2 nd Quarterly Report (Q1) and Priorities for 2020-21 to Area Council. Plans made for future provision and funding	July 2020
3 rd Quarterly Report (Q2), Volunteer Review. Applying for grants etc.	October 2020
Delivery of Winter Warmth and Wellbeing Event	Autumn 2020
4 th Quarterly Report (Q3).	January 2021

Lot 2 Outcome Indicators	Q4 Target	Q4 Actual	Q1 Target	Q1 Actual	Q2 Target	Q2 Actual	Q3 Target	Q3 Actual	Project
New Activities/ Groups <i>Sustainable groups with some level of health and wellbeing outcomes</i>	1	1	1	10 *	1		1		4
Health focused Events <i>One off events that promote health and wellbeing</i>	1	1	1	0	1		1		4
Wellbeing Measure of group participants (WEMWBS)	<i>To be reported within the narrative report. No target. Measure based on scores taken at the start and finish of attendances at sessions. This will apply to any new activities/groups where a base line can be established.</i>								Average increase
Loneliness Measure (UCLA) of group participants									Average decrease
Number of volunteers involved <i>Includes new and existing volunteers</i>	4	1	2	0	2		4		12
Number of intergenerational activities/opportunities for young people to volunteer	2	0	2	0	2		2		8
Number of young people volunteering for activities		0		0					No target
Men in Sheds existing members.	15	15		15	15		15		No target
Men in Sheds new members	2	1	2	0	2		2		8
Number of new participants involved in community activities	5 (seasonal adjustment)	2	30	33 **	45		45		125

* The activity club consists of 10 separate activity groups.

** Participants in new activities (activity club)

Lot 3- Creating and Managing Responsive Networks

Community Forum – SOPPA (Supporting Older People in the Penistone Area)

The SOPPA group has been unable to meet during this quarter due to the Covid 19 restrictions. However, the SIW has continued to communicate with individual members and has shared information with the group as appropriate.

Age Friendly Penistone

The Age Friendly Overseeing Group met on 24th January and 21st February to look at the outcome of the AF survey and to help formulate the Action Plan which will be finalised at the next available SOPPA meeting and delivery of the plan will start as soon as possible following the lifting of COVID-19 restrictions.

Lot 3 Milestones	To be achieved by
Quarterly Report 1 and Age Friendly Action Plan produced	April 2020 ACHIEVED
Age Friendly Penistone action plan promoted at Love Later Life event	12 th May 2020
Actions identified and work started to deliver on Age Friendly Action Plan	May 2020
Presentation to Area Council and priorities for future work	June 4th 2020 POSTPONED to August
Quarterly Report 2 and review of Action Plan progress	July 2020
SOPPA group to plan for event 2 Winter Safety	Autumn 2020
Quarter 3 Review of SOPPA network and develop plan for future sustainability of the group Develop sustainability plan for Age Friendly Penistone actions to be taken forward Quarterly report	Autumn 2020 Autumn 2020 October 2020
Quarterly Report 4 to include sustainability plan	January 2020

Lot 3 Outcome Indicators	Q4 Target	Q4 Actual	Q1 Target	Q1 Actual	Q2 Target	Q2 Actual	Q3 Target	Q3 Actual	Project
Number of SOPPA group meetings held per quarter	1	2	1	0*	1		1		4
New people/group representatives attending SOPPA	1	1	1	0*	1		1		4
Action Plan Overview Meetings- Age Friendly Steering group		2		0*					As required
Age Friendly Businesses signed up.	0	0 *	5	0*	8		7		20
Dementia Awareness courses delivered	0	0 *	1	0*	1		0		2
Number of Volunteers supporting business sign up		0 *		0*					No target
Number of Volunteer Hours		0 *		0*					No target

***These figures are due to the Age Friendly work being suspended due to COVID-19 All volunteer hours have been reported in Lot 1.**

Social Inclusion Project - Plans for Quarter 2

- We are currently looking at ideas for how we might run the service differently whilst adhering to Government guidelines. There may be a possibility of utilising digital technology such as Zoom and Skype to run some activities 'virtually' for those service users who are willing and able to use it.
- We are also looking at running activities such as the chair-based exercise and Tai Chi with reduced numbers in the groups to enable social distancing and we would run the group over 2 sessions instead of 1 to enable all the group members to take part.
- The provision of the activities club has demonstrated that it is possible to engage service users who need to be home-based and we will consider the possibility of providing activities at home on a longer term basis to any service users who are unable to leave their homes.
- We will address the increased risk of falls due to reduced mobility of service users during the lockdown period.
- We will provide additional mental health support to any services users in need.
- We will look at how to run Men in Sheds sessions as soon as St Andrews Church re-opens. The church is having a meeting on the 16th July where they are looking to agree to open again, they are currently putting in place the risk assessments and the social distancing items/signage required. They are keen to resume the Men in Sheds activity and have said that they would need to meet in the main hall as the small room at the back doesn't have the space to set up the 2 metre distancing but the hall is available on Wednesdays and Fridays so that would work in line with Government guidance. They are waiting for the Government to update the information on small gatherings other than those they have given information on already before finalising their re-opening plans.

Below is a summary of work undertaken during the COVID-19 lockdown period for Penistone & Surrounding areas between 18th & 31st March 2020



Q4 - support provided during COVID-19 lockdown	Welfare Calls 1:1 service users	Welfare Calls group members	Shopping pick up	Prescription pick up	Telephone befriending	Pension pick up
	*	24	93	8	81	

*Welfare calls and befriending calls have become integrated and have all been counted under telephone befriending.

The public health outcomes this contract contributes to:

Health improvement	
Objective 2: people are helped to live healthy lifestyles, make healthy choices and reduce health inequalities	
2.13	Proportion of physically active and inactive adults
2.23	Self-reported well being

Improving the wider determinants of health	
Objective 1: improvements against wider factors which affect health and wellbeing and health inequalities.	
1.18	Social isolation

 		
 	Satisfactory quarterly monitoring report and contract management meeting.	
	Milestones achieved	
	Outcome indicator targets met	
	Social value targets met	
	Satisfactory spend and financial information	
	Overall satisfaction with delivery against contract	

The DIAL drop in provides Penistone with a dedicated advice worker supported by a volunteer, half a day per week. Funding for this service comes from the Penistone Working Together Fund, and has been approved on a 12 month basis subject to satisfactory performance since 2017. Satisfactory performance has been achieved and funding continued during the first of the two year funding agreed to cover the period January 2019 to end of December 2020. The report information below covers the second quarter of the second year of funding approved for DIAL from the Working Together fund for 2019/2020

Project Highlights

- **14** forms completed by telephone
- **36** residents given telephone advice
- **16** residents signposted for Covid-19 support
- **53** safe and well checks undertaken
- The total **actual** amount of unclaimed benefit income generated through the service to date is **£155,808**
- For every **£1** invested from the Penistone Working Together Fund the project has brought **£70.82** into the area * actual amount of unclaimed benefit income generated divided by one quarter's grant payment

Project Outcomes

- **85%** of residents reported feeling less anxious as a result of speaking to our advisor
- **58%** of residents reported feeling more able to deal with their own affairs
- **65%** of residents reported feeling their health and wellbeing had improved 3 months after receiving support from our advisor
- **60%** of residents reported feeling less isolated after their safe and well check

Analysis of Benefit Income Gain

Period	Actual	No of claims awaiting decisions/not known
Quarter 1	£33,235	11
Quarter 2	£122,573	13
Quarter 3		
Quarter 4		
Total	£155,808	24

Breakdown of Enquiries

No. of residents accessing alternative provision

Month	Qty
April	37
May	33
June	56
Total	126

Analysis of Presenting Issues

Issue	Specific Issue	No of Enquiries
Benefit Appeals	Appeal Prep	1
	Mandatory Reconsideration PIP	1
	Mandatory Reconsideration DLA	1
	SSCS1 DLA	1
	SSCS1 PIP	6
Total		10

Benefits	Attendance Allowance	4
	Benefit Check	5
	Carers Allowance	1
	Council Tax Support	3
	Disability Living Allowance	3
	Employment and Support Allowance	3
	Pension Credit	1
	Personal Independence Payment	16
	Universal Credit	1
Total		37
Disability Information	Blue Badge	8
	Condition Information	1
Total		9
Health & Social Care	Adult Social Care Assessment	1
	COVID-19 Support	16
Total		17
Social Isolation	Safe and Well Checks	53
Total		53

Case Study

Before DIAL

Previously, Miss B attended the Penistone outreach regarding her three children with learning difficulties, with a view to claiming Disability Living Allowance for them. She was finding it difficult to cope as she was bringing up the children on her own and she was very anxious.

Advice given by DIAL

Due to lockdown measures implemented in March, DIAL introduced alternative provision for face-to-face advice, so a pre-booked telephone appointment was made for Miss B to complete the forms for Disability Living Allowance.

In addition, during this period we provided safe and well checks to support Miss B to cope with the isolation and strain from living in lockdown and were able to signpost her to help with shopping etc.

After DIAL

Miss B was successful in two of her claims and two of her children were both awarded the standard rate care component and standard rate mobility component.

The claim for the third child is pending an appeal and we will continue to support Miss B through this process.

She was also able to claim the lower rate disabled child on her Universal Credit award for each child where the claim was successful.

Acknowledged outcome

Miss B feels less anxious and has more money to live on and provide a better quality of life for her family.

Miss B said

“The difference this has made to my life at this difficult time is both great and timely”

The public health outcomes this project has helped to achieve:

Improving the wider determinants of health	
Objective 1: improvements against wider factors which affect health and wellbeing and health inequalities.	
1.15	Statutory homelessness
Health improvement	
Objective 2: people are helped to live healthy lifestyles, make healthy choices and reduce health inequalities	
2.23	Self-reported well being



Satisfactory quarterly monitoring report and contract management meeting.



Milestones achieved



Outcome indicator targets met



Social value targets met



Satisfactory spend and financial information



Overall satisfaction with delivery against contract



Penistone Area Council provided funding for a 6 month pilot project which in response to information received about a high demand from Penistone residents for support from CAB in central Barnsley. The project, funded through Penistone Area Council's Working Together grant funds provided two advice sessions per month delivered at the Penistone Town Hall between 2-6pm to encourage attendance from people who may be working but still struggling with money management or debt issues. Satisfactory outcomes from the pilot confirmed there was a need and a further application for funds was received and approved to run the service for a further 12 month period. The report below provides information for the third quarter of the new funding from the beginning of April 2020 to June 2020 (Pandemic lock down period and changes to delivery away from face to face contact)

PROJECT OUTCOMES PROJECT OUTCOMES TO BE ACHIEVED:

Project Outcome	Intervention/ activities that will contribute to achieving project outcome	Target	Progress
Outcome 1 Increased access to local advice	<ul style="list-style-type: none"> Suitable accessible venue secured 	<ul style="list-style-type: none"> 1 local venue (Penistone Town Hall) 24 Sessions in 12 months 	<p>Completed</p> <p>Face to Face sessions cancelled due to</p>

	<ul style="list-style-type: none"> • Offer advice via drop in advice sessions • Number of client contracts • Fast track warm referrals to other CAB services 	<ul style="list-style-type: none"> • 60 client contacts in 12 months • 12 referrals in 12 months 	COVID 19 closure from 24/03/2020. 51 Client contacts this quarter making a total of 78 on this contract to date 4 this quarter
Outcome 2 Improved health and wellbeing	<ul style="list-style-type: none"> • Clients report via ongoing client survey 	<ul style="list-style-type: none"> • 65% report positively by the end of the project 	Ongoing

Face to face delivery to Penistone clients was suspended on 24/03/2020 due to the COVID 19 virus and Government instructions, however we continue to support clients through our Adviceline and digital services.

Since the beginning of October 2019, when this project funding contract began, the project has seen a total of 78 client contacts making a total of 114 on this project since 1 April 2019. Previously, until the 24th March 2020, clients were assisted at Penistone Town Hall via four hour advice sessions , which took place every 2nd and 4th Wednesday of the month. Due to government guidelines in light of the COVID19 crisis, the second March face to face session was postponed and replaced by our Adviceline and EMail service. During this quarter (1st April - 30th June 2020) 51 client contacts were undertaken via telephone and digital means.

Project totals to date, since 1st April 2019, the adviser has assisted clients to manage debts of £70,015 and claim benefits of £128,395. The adviser has supported with a total of 255 unique issues of which 29% were benefits, 18% Universal Credit, 9% debt, 8% employment, 7% relationships and family, 6% legal, 5% consumer issues, 4% health and community care, 4% housing, 2% travel, 2% financial services and capabilities and 6% other issues.

During this quarter(Apr - Jun 2020) the adviser has assisted clients to claim an additional £54,204 of benefits. These benefits were distributed amongst 10 different clients with an average gain of £5,420 per client.

During this quarter(Apr - Jun 2020) the adviser has assisted clients to manage debts to the value of £40,321. These debts were distributed between 4 clients with an average of £10,080 per client.

This quarter clients accessed this advice service for support with a variety of different issues including benefits, debt, relationships, legal, employment, consumer Issues, housing, health and community care and financial services and since the 12th March

we have also assisted a number of clients where the Corona Virus has impacted on their lives. Further analysis of our Casebook recording system shows that we have dealt with a total of 111 unique issues. Of these 23% related to benefits and tax credits, 14% Universal Credit, 13% debt, 12% legal, 12% relationships and family, 8% employment, 5% consumer, 5% housing, 3% health and community care, 2% financial services and 3% other issues.

25% of clients presented with a disability or long-term health condition.

Helping clients to claim the benefits they are entitled to and to manage their debt and money will help to maximise income and will give clients more money to spend in the local economy.

Up to the 24th March 2020, volunteers supported this project by signposting clients from our town centre reception and via our telephone and Email services. Volunteer admin services were also provided as and when required.

During this quarter we assisted clients to claim an additional £54,204 of benefits which shows an investment return of £59 of benefit gain for every pound spent on this project.

MILESTONES

MILESTONE	TARGET DATE	PROGRESS/ ACHIEVED
Confirmation of Staff	Staff already in place	100% Complete
Confirmation of venue	1 st October 2019	100% Complete
Liaise with venue staff	1 st October 2019	100% Complete
Update publicity material	1 st October 2019	100% Complete
Start phase 2 of service delivery	October 2019	100% Complete
Recruit and train volunteers	ONGOING	Ongoing
Submit quarterly monitoring reports	Jan 2020/ Apr 2020/ Jul 2020/ Oct 2020	Ongoing
Client Surveys	ONGOING	Ongoing

QUARTERLY PROJECT TARGETS

	Quarter 3		Quarter 4		Quarter 1 Current Qtr		Quarter 2		Total
Activity/Intervention	P	A	P	A	P	A	P	A	
Number of advice sessions delivered	6	5	6	5	6		6		4 24
Number of client contacts	15	18	15	17	15		15		0 60
Number of fast track referrals made to other CAB services	3	3	3	0	3		3		2 12
Improved health and wellbeing									Target of 65%

It can be seen that there is an increase in the number of clients assisted since the start of the lockdown what we are unsure of at the moment is if this is related to providing advice by a different channel over 5 days a week or if it as a result of the impact of COVID19 and clients seeking advice in relation to it.

Case Study

Client and partner and 2 children reside in a private rented property. Partner is self employed and is currently not working as a result of COVID 19. Client had a stroke in March and is currently unable to return to work, both as a result of their health and COVID19. Assisted client with benefits and COVID19 financial support, the result of which the client is entitled to £11,354 of additional benefits.

Despite the client's current circumstances and COVID19, clients feel more able to go forward as a result of the advice and benefits information we have supplied to the client.

The public health outcomes this project has helped to achieve:

Improving the wider determinants of health	
Objective 1: improvements against wider factors which affect health and wellbeing and health inequalities.	
1.15	Statutory homelessness
Health improvement	
Objective 2: people are helped to live healthy lifestyles, make healthy choices and reduce health inequalities	
2.23	Self-reported well being

 	Satisfactory quarterly monitoring report and contract management meeting.	
	Milestones achieved	
	Outcome indicator targets met	
	Social value targets met	
	Satisfactory spend and financial information	
	Overall satisfaction with delivery against contract	

Following funding from the Working Together Fund to provide it's operational running costs for a 12 month period from April 2018 to March 2019, South Pennine Community transport have successfully secured funding for 53% of running costs from alternative sources for 2019/2020. Working Together grant funds have therefore been approved for the remaining 47% of operational costs for the financial year 2019/2020. The project provides a bespoke bus service which is staffed by volunteers who offer additional support to enable older and more vulnerable residents in the area to get out and about to shop or meet up with others in their local area.

An interim extension to this contract agreed during the pandemic period has enabled the service to continue through to the end of June 2020 after the one year funding came to an end at the end of March 2020. No further application for funding support from Area Council has been received. This is the final report but has quarterly figures still outstanding.

PROJECT OUTCOMES:

Project Outcome	Intervention/ activities that will contribute to achieving project outcome	Target	Progress
Outcome 1 Allowing people to access local services	<ul style="list-style-type: none"> Provision of bus service and monitoring of use 	<ul style="list-style-type: none"> 120 pax per week 	273 pax per week
Outcome 2 Removing loneliness and isolation	<ul style="list-style-type: none"> Reaching out to those who are unable to access mainstream transport 	<ul style="list-style-type: none"> 120 pax per week 	273 pax per week
Outcome 3 Integration of the community	<ul style="list-style-type: none"> Promoting a community bus service that is open to all 	<ul style="list-style-type: none"> Number of new groups reached per quarter. 	Regularly attending events and coffee mornings.
Outcome 4 Activating volunteers	<ul style="list-style-type: none"> Mobilising volunteers locally to help promote the service and ascertain important feedback 	<ul style="list-style-type: none"> 5 volunteers 	7 Volunteers

MILESTONES

MILESTONE	TARGET DATE	PROGRESS/ ACHIEVED
Timetables distributed and targeted drops completed	Ongoing	Timetables distributed to local outlets and at community events
Evaluate the service	Ongoing	Monitoring the data from our electronic ticket machine
Sustainability options explored and progressed	Ongoing	Exploring new ways of funding the service for its long term sustainable future

QUARTERLY PROJECT TARGETS

	Qtr 1		Qtr 2		Qtr 3		Qtr 4		Total target
Activity/Intervention	T	A	T	A	T	A	T	A	
Number of people using the service	480	3398	480	3559	500	3521	500		
No of new passengers quarterly		232		218					
No of volunteers involved locally in promoting the service	5	7	5	7	5	5	5		
No new groups worked with by volunteers	3	3	3	3	3	3	3		
No of passengers consulted	50	50	50	50	50	50	50		
% Income generated to sustain service	40	30	50	40	75		80		

PENISTONE LOCAL LINK 25 - INFORMATION REPORT - JANUARY 2020

Service 25

Since the launch of the Penistone Local Link, number 25, in September 2017 the service has grown well ahead of expectations. The service is well established and continues to grow. We are now looking at potential options for further growth. We are hoping to achieve this by:

- Working with SYPTE to help develop a more integrated network of bus services around Penistone
- Potentially extending the hours of operation on service 25 to offer more travel opportunities
- Renewed publicity and printing of a fresh timetable publication to distribute locally

Service 25A

Since launching new service 25A last September we are pleased to report the service is becoming established. The 25A provides additional journeys for Millhouse Green and Thurlstone as well as Dunford Bridge and Crow Edge. This service also offers an additional daily link between Holmfirth and Penistone. We are also looking ways to develop new services for the outer laying areas of Penistone such as Thurgoland and Crane Moor. We are in discussions with Parish Councils and local groups about this.

Driving Communities Forward

In the autumn we launched our plan for the next 5 years – ‘Driving Communities Forward’. This plan is delivered in partnership with HCT Group, the largest provider of community transport in the UK. We were delighted that members of Penistone Area Council were able to attend the launch. The plan is about developing community bus services in the South Pennine area including Penistone and Stocksbridge. You can view the document at: www.southpennineconnect.co.uk/drivingcommunitiesforward.htm

CTA Awards

During November 2019 we attended the Community Transport Association Awards in Manchester. Whilst we didn't win the award of Community Transport Provider of the Year, we are ranked in the top 3 throughout the UK.

New Partnerships

We are always looking to develop new partnerships in the community. We will continue to work hard at maintaining our current partnerships whilst seeking to open new relationships. One of our goals from our 'Driving Communities Forward' plan is to work with community rail. Penistone has a very active community rail group in the Penistone Line Partnership. We are looking to work in partnership with PLP to help enhance local bus and train services.

South Pennine in the News!

For the second time in the space of a year our services featured on television news. Our model for providing low cost, sustainable bus services was shown in a wider piece about bus services on ITV Calendar News.



COVID – 19 pandemic response

This quarter saw the continuation of responses to support the Penistone communities to cope with the impact of the COVID-19 pandemic. As in the quarter 4 period operational work of both the area team and contractors funded by Penistone Area Council was forced to change and adapt, with priorities changing to ensure that all the community, but especially our most vulnerable residents could remain safe and well during this period.

Volunteer responders.

Support to our most vulnerable has continued throughout this period thanks to the tremendous work of volunteer responders operating through parish, village and neighbourhood initiatives led by volunteers. The area team has provided co-ordination and support to these initiatives as well as a major role in the training and deployment of 19 BMBC Community Responder Volunteers to meet the needs of those contacting the Emergency COVID-19 contact centre via BMBC.

Community led initiatives included; Love thy penistone, High Hoyland Parish , Cawthorne Parish , Thurgoland Parish, Oxspring Parish , Wortley Post Office and Church, Ingbirchworth volunteers, Hoylandswaine volunteers, Huskar Helping hands (Silkstone Parish), all providing shopping support and befriending. Other more informal support has also been given at a neighbourhood level. The full extent of the volunteering during this period is difficult to determine, but is estimated to be in the hundreds.

Area Council Contracted Service Delivery.

All contracted services funded by Penistone area council have adapted and flexed their usual means of delivery. The outcomes from these adaptations are referred to in this report under each of the service reports.

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BARNSELY METROPOLITAN BOROUGH COUNCIL

**Penistone Area Council
October 1st 2020**

**Report of the
Penistone Area Council Manager**

Penistone Area Council Procurement and Financial update report

1.0 Purpose of Report

- 1.1 This report provides members with an update on the following commissioning and procurement activity:
- Supporting Vulnerable and Isolated Older people service
 - Working Together Fund
 - Clean & Tidy Service
- 1.2 The report provides an update to members on the current financial position of the Penistone Ward Alliance
- 1.3 The report outlines the agreed current priorities for Penistone Area Council 2019/2020 and highlights intended changes for agreement to reflect how the Area Council will support local recovery needs emerging from the Covid-19 pandemic.
- 1.4 The report provides an update for members on the use of the Penistone community magazine to promote the work of PAC and outlines spend associated with this.
- 1.5 The report outlines the 2020/2021 financial year position for Penistone Area Council and current budget update, outlining available finance to support with funding recommendations from with the report.

2.0 Recommendations

- 2.1 **That members receive the update on the procurement activity.**
- 2.2 **That members note the update and progress of contracts funded by the existing Supporting Isolated and Older People Grant fund from within this report, and agree the allocation of £70K of funds with devolved responsibility for the formal approval of the grants to the Executive Director for Communities, following recommendations from the grant fund Panel Members to address the impacts of the Covid-19 pandemic on vulnerable older people in the Penistone area.**
- 2.3 **That members receive the update and current financial position of the Penistone Working Together Fund, and agree to the widespread promotion of this grant to support with community recovery in the wake of the Covid-19 pandemic**
- 2.4 **That members agreed the allocation of £40K ringfenced funds within the existing Working Together Fund to establish specific activities that will support young people in the wake of the Covid-19 pandemic**

- 2.5 **That members note the updates on the new Clean and Tidy contract started in April 2020 from within this report.**
- 2.6 **That members note the current position of Penistone Ward Alliance Funds**
- 2.7 **That Members agree the update to the existing Area Council priorities in light of the recent review of these resulting from the impact of the Covid-19 pandemic.**
- 2.8 **That members agree the allocation of £3K funds to support the communication of Area Council updates to the community via the Penistone Living magazine**
- 2.9 **That Members note the current position for the 2020/21 budget**
- 3.0 **Supporting Vulnerable and Isolated Older People Service**
- 3.1 At a Member briefing on 17th May 2018 Members reviewed the existing commissioned service to address the needs of isolated and vulnerable older people in the Penistone East and West area, delivered by Age UK. It was concluded that whilst outcomes from the existing contract were being addressed satisfactorily, there was a need for further work beyond the lifespan of the contract to ensure a more sustained approach can be made to addressing the needs of isolated and vulnerable older people in the Penistone East and West area.
- 3.2 At the Penistone Area Council meeting 19th July 2018 , it was agree that £70k was made available from 2018/9 Penistone Area Council fund allocation to set up a 'Supporting Vulnerable and Isolated Older People Fund' (SVIOP) with devolved responsibility for the formal approval of the grants to the Executive Director for Communities, following recommendations from the grant fund Panel Members.
- 3.3 Grant applications were received and assessed by the SVIOP grant fund panel on December 11th 2018 and Age UK were recommended as the preferred supplier for delivery of all three lots of the grant fund to commence January 17th 2019.
- 3.4 Following presentation and update from Age UK at PAC on August 1st 2019 it was noted that current projects delivered through the SVIOP grants were making a good impact but that benefit would be gained from extended delivery to allow much of this work to complete and embed.
- 3.5 At the Penistone Area Council 3rd October 2019, members agreed to allocate additional funds of £70k (£17,500 from the 2019/20 Area Council commissioning budget and £52,000 earmarked from 2020/21 budget) to enable an extension of 1 year to contracts within this grant fund.
- 3.6 At the PAC meeting of February 13th 2020 Members agreed to receive a full review of the service provided by Age UK at the meeting of 4th June to help determine any potential future options for meeting this priority. As a result of the impacts of the Covid-19 pandemic, the PAC members received this via a workshop on 27th August 2020.

- 3.7 As a result of the review workshop on 27th August 2020, members acknowledged the progress made by the current contract but agreed that as a result of the covid-19 pandemic, many vulnerable older people were now needing further support to improve their physical and mental wellbeing and encourage a return to social engagement to address enforced isolation.
- 3.8 It is recommended that in order to address the impacts of the covid-19 pandemic on vulnerable and isolated older members of the Penistone community, **£70K** is made available from the 2020/21 Area Council budget to set up a further 'Supporting Vulnerable and Isolated Older People Fund' (SVIOP) with devolved responsibility for the formal approval of the grants to the Executive Director for Communities, following recommendations from the grant fund Panel Members.
- 3.9 Members will receive a grant outline for consideration and comment at the end of October to enable a time line for grant applications to be received and approved by panel by mid December. Members will be invited to self select to participate in the grant panel. A progress update will be provided to PAC at the meeting of December 3rd 2020.
- 3.10 The current grant contracts held by Age UK have continued to perform satisfactorily, however these contracts have been flexed during the Covid-19 period which is reflected in the Q1 performance report presented within this meeting.

4.0 Penistone Area Council Working Together Fund

- 4.1 At a Penistone Area Council meeting in June 2015 Members agreed **£120,000** over an 18-month period to establish a Penistone Working Together Fund. Successful applications meeting BMBC and Penistone Area Council priorities would be awarded between £5,000 and £20,000.
- 4.2 Further to this decision, at the Member Briefing meetings on the 17th and 24th November 16 the Penistone Area Council Members considered their priorities for the 17/18 financial year and following a review of the projects funded to date agreed to support the continuation of the Penistone Working Together Fund. It was recommended that the remaining **£32,038** of the Penistone Area Council 2016/17 commissioning budget be allocated to the Penistone Working Together fund and that **£50,000** from the 2017/18 commissioning budget be allocated to continue the fund for 2017 /18. This gave a working total budget of **£202,038**
- 4.3 At the Area Council meeting on the 5th October 2017 it was recommended to transfer £10,000 from the remaining underspend to top up the Penistone East and West Ward Alliance budget
- 4.4 At the Area Council meeting on the 8th February 2018 it was agreed that the remaining underspend of the Working Together Fund was carried forward to 2018/19 and that funds be promoted widely to attract applications.

- 4.5 At the Area Council meeting on 5th April, 2018 Members considered an option to use an allocation of remaining Working Together Funds to support the continuation of running the Community Transport bus pilot operated by South Pennine Bus Company for a further 12 months at a cost of £20,000. It was agreed that an application would be welcomed for consideration by the Working Together Panel and subsequently Working Together Funds were not widely publicised.
- 4.6 At the Area Council meeting on 19th July 2018 it was agreed to accept appropriate informal requests for funding from PWTF, and that any decision to make further additions to Working Together funds from Area Council budget reserves be considered at a later date following a review of Area Council priorities later in the year.
- 4.7 At the Area Council February 14th 2019, following a priority review workshop in January 2019, members agreed to allocate the Area Council underspend of £18,448 from 2018/19 budget to the Working Together Funds, giving a unallocated grant fund of **£28,596** which was carried forward for spend within the 2019/2020 financial year.
- 4.8 At a PAC forward planning workshop with members on July 11th 2019, members gave further consideration of the Working Together Grant fund and it was agreed that the grant provides a good means for supporting a wide range of projects that will enable the Area Council to meet its' current priorities.
- 4.9 At the Area Council meeting of 1st August 2019, members therefore agreed to an allocation of an additional £50k to the Working Together Fund from the Area Council commissioning budget in order to attract further projects to the funds in support of PAC priorities, providing a working total of £ 64,596.
- 4.10 At the Area Council meeting of 3rd October members were advised of two pending applications to the grant funds totalling £12,774. Members are advised that the grant panel approved only one of these for the CAB debt service and has asked for further information in support of the Young people's mental health project. The current total remaining for allocations is therefore **£61,030**.
- 4.11 At PAC meeting of December 3rd 2019, members noted the remaining amount and potential to utilise this in support of applications to support young people, pending outcomes from a workshop to be held to discuss this further in March 2020.
- 4.12 Members are advised that as a result of the impacts of the Covid-19 pandemic, the Working Together Fund was not promoted. However, following a member workshop on 2nd September 2020 members indicated that these funds should now be promoted again to encourage applications which support recovery.
- 4.13 At present one application has been received from CAB to apply for an extension of their services in the Penistone area at a cost of £8,118 for a 12 month delivery period. This is awaiting consideration by the grant panel in October. Should the grant panel approve the CAB application this will leave a working total of **£52,912**.
- 4.14 It is recommended that the grant is now widely promoted to accept applications to fund activities which will support covid recovery intentions as indicated at 7.8 of this report, with a deadline of 27th November 2020.

- 4.15 Members also indicated at the workshop of 2nd September an intention to encourage applications for funds to provide activities which will support the physical and mental wellbeing of young people in the covid recovery process. To support this, it is recommended that an additional **£40k** is allocated from within the current 2020/21 PAC commissioning budget to be ringfenced within the Working Together Fund and promoted solely for the use of activities which will support young people.
- 4.16 This new Working Together Young People's Support Fund will be advertised widely with a closing date of November 27th 2020

Total allocations to date

Penistone FM	£ 15,627.00
Penistone Round Table	£ 11,660.00
Penisone Scout Group	£ 8,050.00
Sporting Penistone	£ 16,230.00
DIAL (Information and Advice service 2017)	£ 4,275.00
Barnsley Market – BMBC Market Barn additions lighting and Wi-fi	£ 6,740.00
Penistone Youth Project (TYS)	£ 8,730.00
The People Focussed Group (Bumping spaces)	£ 19,836.00
Cycle Penistone CIC	£ 5,990.00
Penistone FM Community Radio Older people	£ 19,840.00
South Pennine Community Transport CIC 2017 pilot	£ 5,000.00
Trans Pennine Trail Conservation Volunteers Penistone Station project	£ 6,630.00
Allocation to Ward Alliances	£ 10,000.00
DIAL (Information and Advice service 2018)	£ 4,395.00
South Pennine Community Transport CIC 2017 Pilot extension	£ 6,538.00
South Pennine Community Transport CIC Service Delivery 2018/19	£ 20,000.00
TPT conservation volunteers Penistone Station project extension	£ 2,890.00
Penistone FM Young Voices	£ 7,644.00
DIAL (Information and Advice service 2019 with option to extend to 2020)	£ 9,700.00
CAB Barnsley (Information and Advice Debt support 6 month Pilot to Sept 2019)	£ 2,115.00
South Pennine Community Transport CIC	£ 14,000

Service Delivery contribution 2019/20	
Barnsley CAB debt advice service operational costs to September 2020	£ 3566
Total Allocations to date	£ 209,456
<i>Current Amount remaining for allocation</i>	£ 61,030
<i>Applications to Working Together grant currently pending</i>	
<i>Citizens Advice Bureau Penistone Outreach Debt advice service</i>	£8,118
<i>Penistone FM 'Talk.Just Talk' young people project (still on hold pending further information)</i>	£ 9,208
<i>Proposal for additional ringfenced Young People's support fund</i>	£40,000
<i>Potential total amount of funding available to support all activities</i>	£101,030

5.0 **Clean, Green and Tidy Service**

- 5.1 At its meetings on the 8th December 16 and 9th February 17, the Penistone Area Council agreed to tender a new Clean, Green and Tidy contract. Under a new procurement policy BMBC (the previous provider) would not be tendering for the service.
- 5.2 Twiggs Ground Maintenance Ltd were successful in being appointed as the preferred provider and started their contract on the 1st November 2017.
- 5.3 At the Area Council meeting of July 19th 2018, following demonstration of satisfactory performance, Members agreed to extend the current contract which was due to finish on 1st November 2018, for a further 12 months at a cost of £98,007. It was agreed that funding to support this would be allocated on the basis of 5 months at a cost of £40,836.25 from the 2018/19 Area Council budget, with the remaining amount of £57,170.75 to come from the 2019/20 Area Council budget.
- 5.4 Following a presentation given by the Twiggs service of performance to date at the PAC meeting on June 13th 2019, members were made aware that the contract was due to end in November 2019. As a result members approved spend of £40,836. to waive contract procedure rules in order to extend the current contract to the end of the financial year 2019/20

- 5.5 Following a PAC forward planning member workshop on July 11th 2019, members indicated an intention to continue to support a Clean, Green and Tidy service for the Penistone area from 2020.
- 5.6 At PAC 1st August 2019, members approved for delegated responsibility to the Executive Director, Communities, in liaison with a PAC Working Group, for approval of the service specification and associated procurement process for the procurement of a Clean, Green and Tidy service at an estimated cost of £98,007 for a 1 year period, (1st April 2020 – 31st March 2021), with an option to extend beyond this for a further one year, plus one year subject to procurement process and budget availability.
- 5.7 Following a robust procurement process, in which members participated, Twiggs Grounds Maintenance Ltd were successful in being appointed as the preferred provider and started their contract on the 1st April 2020 at a cost of £100,000 for this year from within the current area council budget allocation.
- 5.8 The current Clean Green and Tidy service contract started during the lock down period for Covid-19 and as a result it has been agreed to flex this to meet immediate needs during the crisis period. The outcomes of this are within the quarter one performance report.
- 6.0 **Ward Alliance funding**
- 6.1 A Ward Alliance fund allocation of £20,000 was made available outside of Area Council Funds for the financial year 2019/2020
- 6.2 At PAC meeting 3rd October 2019, Members approved an additional sum of £10k (£5k per ward) from within the area council funds 2019/2020 to support any likely increased uptake of funds over the next 6 months.
- 6.3 A further additional funding allowance of £10,000 per ward (£20K) was subsequently approved to all Ward alliances outside of Area Council funds.
- 6.4 Members were made aware at PAC on 3rd December 2019, that should future demand dwindle for ward alliance funds, they may wish to consider returning the additional amount allocated to PAC funds.
- 6.5 At the end of the financial year 2019/20 £16,970.05 remained with the Ward Alliance funds which was carried forward to the current financial year.
- 6.6 A Ward Alliance fund allocation of £20,000 was made available outside of Area Council Funds for the financial year 2020/21 which when added to the underspend provided WA funds of **£36,970.05** at the start of the current financial year.
- 6.7 A total of £26,380.43 remains in the WA funds for the current financial year. Approval has been given to two applications which directly supported the Covid-19 response and four applications that were on hold during the lock down period. The WA fund has been widely promoted following a priority setting process approved by the WA to ensure it will support community groups to recovery from the covid pandemic

7.0 Penistone Area Council Priorities 2019/2020

- 7.1 A member briefing was held on 24th January 2019 , where PAC members were presented with current statistical information from BMBC business intelligence unit about the Penistone area, as well as findings from a short on-line community consultation exercise carried out in December 2018 in order to review the current PAC priorities.
- 7.2 Members concluded that information available demonstrated that current PAC priorities were still valid but would welcome the opportunity to undertake more robust investigation of local issues by consulting more widely from within the community, taking into account town and parish plans over the next 12 months.
- 7.3 At the PAC meeting 14th February 2019, Members agreed to carry forward existing PAC priorities for the next financial year 2019/2020 whilst further consultation work is carried out, and also agreed to a further review of priorities based on findings from consultation to take place in January 2020.
- 7.4 A member workshop held on July 11th 2019, considered a forward plan for meeting current PAC priorities and a review of existing budgets in order to meet these.
- 7.5 Members received findings from the PAC priority consultation exercise carried out with residents over the summer at it's meeting of 3rd October 2019. On the basis of these findings it was agreed that current PAC priorities are maintained going forward, and that any future spend should reflect these.
- 7.6 At the extraordinary meeting of the Penistone Area Council on June 4th 2020, members were presented with information in relation to initial outline recovery plans for the Borough in the wake of the Covid-19 crisis. It was recommended that Area Councils review existing priorities to ensure that they might impact on both local need, and contribute to the wider recovery priorities for the borough. To assist in this process, further information was presented at PAC 23rd July and at a workshop on 2nd September 2020.
- 7.7 Following the workshop on 2nd September 2020 members concluded that current PAC priorities were valid in terms of providing support for any emerging needs for the Penistone area in the wake of the covid-19 pandemic.
- 7.8 It is recommended that Members agree that existing PAC priorities are carried forward and that all funds allocated should meet these priorities, with some flexibility shown in terms of any emerging need as a result of the covid-19 crisis.

8.0 Penistone Area Council Community Magazine

- 8.1 Following discussion at the Area Council meeting on February 14th 2019, Members agreed the option for communicating the work of the Area Council and Ward Alliance to the Penistone area via content for the Penistone Living Magazine.
- 8.2 Members agreed at PAC on April 11th to allocate £2,664 from 2019/2020 budget to provide up to six pages of content for inclusion in each of two editions of Penistone Living Magazine

over a 12 month period. Information updates were included in the August 2019 and February 2020 editions of Penistone Living and were well received by members.

- 8.3 At PAC meeting of February 13th 2020 Members were asked to consider whether they may wish to continue to use Penistone Living to communicate area council and ward alliance activity. As a result of the PAC meeting of April 9th cancellation no decision was taken on spend for this, but members indicated an intention to continue to use Penistone Living at their meeting of 23rd July 2020, pending further investigation into the current status of this publication in the wake of the covid-19 crisis.
- 8.4 Members are advised that Penistone Living magazine is returning to publication from end of October 2020 and space for 6 pages of content can be made available to Area Council for this edition. It is recommended that funds are made available for this from within the current budget at a cost of £921.60. It is further recommended that additional funds are earmarked for up to 6 pages of content for inclusion in each of two further editions of the magazine over the next 12 months at a total cost of **£3000**.

9.0 **Finance Update**

- 9.1 At the end of the financial year 2019/2020, there was a budget allocation of £178,171, giving a total amount of **£21,829** remaining which has been carried forward for spend within the 2020/21 financial year.
- 9.2 A further underspend of **£93,396** has been identified within the Area Council's budget resulting from cumulative underspend on contracts which failed to draw down allocated funds at the outset of Area Council budgets in 2014. It has been agreed that this amount may be brought into the new 2020/21 PAC budget allocation of £200,000.
- 9.3 Area Council decisions taken in 2019 agreed the allocation of **£100k** for the provision of the Clean and Tidy service starting on April 1st 2020, and **£52K** remaining costs for the Supporting Vulnerable and Isolated Older people grant fund extension to be allocated from the current budget.
- 9.4 The current amount available for allocation of spend from within this year's budget is therefore now **£163,225**
- 9.5 Subject to approval of recommended funding allocations from within this report (3.8) Supporting Vulnerable and Isolated Older People Grant £70k , (4.15) Working Together Supporting Young people grant £40K, (8.4) Penistone Living content space £3k. will leave a total working budget of **£50,225**
- 9.6 2020/21 Budget allocations

Approved spend items in operation in 2020/2021	Current approved expenditure from 2020/2021 budget
New Clean Green and Tidy contract	£100,000
Supporting Older people Fund extension	£52,000

Total	£152,000
Current Total remaining from base budget of £ 200,000	£48,000
Underspend from 2019/20 budget	£21,829
Underspend from cumulative lack of draw down from allocated spend	£93,396
Total available for spend	£163,225
Recommended budget allocations from within current budget	
Supporting Vulnerable and Older people grant 2021	£70,000
Working Together Young people support grant	£40,000
Penistone Magazine content space 2020/21	£ 3,000
Potential final budget total following approved recommendations	£50,225

9.7 Penistone Area Council full budget summary for previous years to 2020/2021 allocation

PENISTONE AREA COUNCIL - COMMISSIONING BUDGET FINANCIAL ANALYSIS - 2014/15 TO 2019/20											
Contract Name	Delivery Body	Start Date	Length of Contract	Total Cost of Contract	Commissioning Budget 2017/18		Commissioning Budget 2018/19		Commissioning Budget 2019/20		Commissioning Budget 2020/21
					Budget	Spend	Budget	Spend	Budget	Spend	Budget
Base Expenditure					£200,000.00		£200,000.00		£200,000.00		£200,000.00
Base Expenditure plus underspend from previous year					£279,679.00		£292,417.00		£263,358.75		£315,224.75
Countryside Skills Training	Growforest	01-Oct-14	1 yr	£100,000.00							
Countryside Skills Training Extension	Growforest	08-Sep-15	6 months	£54,800.00							
Clean & Green	BMBC	01-Nov-15	18 months	£160,000.00							
Clean & Green extension					£15,974.00						
Working Together Fund	Various			£270,486.00	£50,000.00	£58,393.00	£18,448.00	£42,349.00	£50,000.00	£17,655.00	
Allocation to Ward Alliances/DWB 15-16	N/A	Aug-15		£40,000.00							
Allocation to Ward Alliances 16-17	N/A	Apr-16		£20,000.00							
Reducing Isolation in older people	Age UK				£17,500.00	£17,500.00	£52,000.00	£52,000.00			
Public Health Funds	Age UK								£3,820.00	£3,820.00	
Supporting Older People Fund	Various			£70,000.00			£70,000.00	£70,000.00			
Supporting Older People Fund ex		Jan-20		£70,000.00					£17,500.00	£17,500.00	£52,000.00
Community Magazine distribution costs	Various			£6,724.00	£3,362.00	£3,362.00	£3,873.00	£3,873.00			
Allocation to Ward Alliances 17-18	N/A			£10,000.00	£10,000.00	£10,000.00					
Allocation to Ward Alliances 18-19				£20,000.00			£20,000.00	£20,000.00			
Allocation to Ward Alliance 19-20				£10,000.00					£10,000.00	£10,000.00	
Clean & Green 2017/18 (Y1)	Twiggs	TBA		£98,007.00	£98,007.00	£98,007.00					
Clean & Green 2017/18 - extension Nov 19 (Y2)	Twiggs	Nov-18	12 months	£40,836.25			£40,836.25	£40,836.25	£57,171.00	£57,171.00	
Clean & Green 2017/18 - extension April 2020 (Y2)	Twiggs	Nov-19	111 April 2020	£32,670.00					£40,836.00	£40,836.00	£100,000.00
Penistone Living Inserts		Jun-19	One off	£2,864.00					£2,864.00	£1,152.00	
Income											
Public Health Monies	Healthier Communities	Jun-19		-£3,820.00					-£3,820.00		
Expenditure Incurred In Year					194,843	187,262	205,157	229,058	178,171	148,134	152,000
What funds are available					5,157	92,417		63,359		115,225	
Earmarkings (to include C/F & unspent allocation)						92,417		63,359		115,225	
Actual spend for year						187,262		229,058		148,134	
Balance including Any Base Expenditure Not utilised In Previous Financial Year											

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